



VIGNAN'S

Foundation for Science, Technology & Research

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NTR CENTRAL LIBRARY 23rd LAC Meeting Notice

Circular No: VFSTR/Lib /2022/10-05

Date: 13.10.2022

23rd Meeting of the members of the Library Advisory Committee (LAC) will be held on 18-10-2022 at 3.00 pm in the NTR Vignan Library. All the Members are requested to make it convenient to attend the meeting.

Agenda:

1. Action taken on previous minutes of the meeting.
2. Review of statistics of library usage of the previous semester and seek suggestions from the members to improve usage of library services for both faculty and students.
3. Approval for procurement of selected books by respective faculty members for this academic year 2022-'23.
4. Information on budget utilization of previous academic year 2021-'22 and approved Library Budget for 2022-'23.
5. Any other points with permission of chair.


13/10/22

(Dr. K.V. Krishna Kishore)

Dean,

Technology Development

Library and I.T. Services

VIGNAN'S FOUNDATION

FOR SCIENCE, TECHNOLOGY AND RESEARCH

(U/s 3 of UGC Act 1956)

- Copy to
1. Vice-Chancellor
 2. Registrar
 3. All HoDs
 4. All Deans
 5. Members of Library Advisory Committee.



(Smt. A. Rajani Kumari)

Librarian

LIBRARIAN

VFSTR Deemed to be University

VADLAMUDI-522 213 (Guntur Dist.)



VIGNAN'S

Foundation for Science, Technology & Research

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Date: 19-10-2022

Minutes of the Meeting of the 23rd Library Advisory Committee held on 18/10/2022

The 23rd Library Advisory Committee of VFSTR met on 18th Oct 2022 at 3.00pm., in the Civil Services section, first floor, NTR Vignan Library. Dr. K.V.Krishna Kishore, Dean-Technology & Development chaired the meeting. The following members were present.

Members Present:

Faculty Members:

1. Dr. K. V. Krishna Kishore	HOD, IT Department	- Dean, Library
2. Dr. M. Subba Rao	Assoc. Professor- Dept of EEE	- Member
3. Dr. A. Vijaya Sai	Asst. Professor- Dept of Biotechnology	- Member
4. Dr. Sk. Farooq	Asst. Professor- Dept of Mechanical	- Member
5. Dr. B.M. Rao	Professor- Dept of Management	- Member
6. Mr. K S Raghuram	Asst. Professor – Dept of S&H	- Member
7. Mr. M. Srikanth Yadav	Asst. Professor – Dept of IT	- Member
8. Ch. Govardhan Rao	Asst. Professor – Dept of Chemical	- Member
9. Dr. Irshaan Syed	Asst. Professor – Dept of Chemical	- Member
10. Mrs. K. Ramyasri	Asst. Professor – Dept of Applied	- Member
11. Ashutosh Kumar Dikshit	Asst. Professor – Dept of ECE	- Member
12. N. Uttej Kumar	Asst. Professor – Dept of CSE	- Member
13. M. Venkata Ramana	Asst. Professor – Dept of Pharmacy	- Member
14. Dr. A. Aruna Kumari	Asst. Professor – Dept of AHS	- Member
15. M. Sridhar	I/C Librarian	- Secretary

Student members:

1 D. C. Chandra Sekhar	III BA.LLB(Hons.)	201FU01003
2 Gorantla Jahnvi	II BBA.LLB(Hons.)	211FV01001
3 K. Dinesh	III EEE	211LA06008
4 P. Ravi Shankar	III Mechanical	211LA08018
5 B. Gopichand	IV IT	191FA07031
6 Shaik Nasmaeen	II BCA	211FJ01056
7 S Venkata Pavan Kumar	I MCA	211FD01055
8 Vadiyara Gopichand	III Textile	211LA22003
9 Gadi Aditya Varma	III Bioinformatics	201FA14030
10 M.N.P. Satish Kumar	III Biotechnology	201FA01033
11 Irfan	II BBA	211FK01089
12 V. C. L. Manasa	I MBA	221FC01008
13 Arun Kumar	II Pharmacy	211FN01065
14 V. Naga Venkatanadh	III Agriculture	201FA12009
15 J. Akshay	III Automobile	201FA10005

16	A.Pardhav Sai	III	CSE	201FA04116
17	P.Tarun Sai	III	AI & ML	201FA18022
18	B Srinivas	III	ECE	211LA05030
19	A Ramesh Gayatri	IV	BME	201LA16001
20	S.P.C.S.Varaprasad	III	Civil	211LA03013

Leave of Absence

1. Dr.D.Satish Chandra Assoc. Professor, Dept of Civil - Member

At the outset, the Chair welcomed all the members present and commenced the meeting. The discussions and resolutions of the meetings were recorded in the order of agenda points.

Resolutions on Agenda points:

Agenda point I: Action taken on previous minutes of the meeting.

Minutes of 22nd Library Advisory Committee meeting held on 16/12/2021 were displayed to the all members before the meeting and the action taken in each case was discussed elaborately. No changes were suggested by members, the committee confirmed the minutes of the previous meeting.

Agenda point II: Review of statistics of Library usage of the previous semester and seek suggestions from the members to improve usage of library services.

The usage of library services by students and staff are presented (213 transactions per day in last Semester and 1623 visitors per day in last Semester) by the Librarian and the statistics are provided in the tables as given below.

LAST SEMESTER TRANSACTIONS REPORT (ISSUES & RETURNS on working days)

S.NO	MONTH	NO. Of Days	ISSUES	RETURNS	TOTAL
1	February	24	2323	2305	4628
2	March	24	1970	2368	4338
3	April	21	2459	1958	4417
4	May	27	2486	2603	5089
5	June	26	3242	3442	6684
6	July	25	3053	3021	6074
		147	15533	15697	31230

LAST SEMESTER VISITORS REPORT (Including Sundays and Holidays)

S.NO	MONTH	NO. Of Days	Number of Visitors (STUDENTS)	Number of Visitors (STAFF)	Total
1	February	27	45814	2752	48593
2	March	29	48870	2946	51845
3	April	28	40364	2289	42681
4	May	31	34910	2256	37197
5	June	30	48965	3403	52398
6	July	30	47935	3366	51301
			266828	17012	284015

The Dean, Technology & Development expressed dissatisfaction over the utilization of the library services. In addition, R22 is making the students to use the library services abundantly and in the coming even semester the usage may increase enormously. And all the members agreed the same.

All the members expressed the satisfaction on usage of online packages. However, ASCE, ASME and EBSCO packages are to be used more so that the amount that the library is paying will be utilized judiciously.

S. No.	Online Packages Names	usage effective from	Downloads	Cost (Rs.)	Each Article Average Cost
1	IEEE/IEL	1-1-2022 To 31-7-22	37908	4282177.00	112.96
2	Springerlink	1-1-2022 To 31-7-22	10625	1897165.00	178.56
3	ASCE	1-1-2022 To 31-7-22	921	525711.00	570.80
4	ASME	1-1-2022 To 31-7-22	433	407698.00	941.57
5	EBSCO	1-1-2022 To 31-7-22	210	301602.00	1436.20
6	JSTOR	1-1-2022 To 31-7-22	4186	91939.00	21.96
		Total	54283	7506292.00	138.28

Agenda point III: Approval for procurement of selected books by respective faculty members for this academic year 2022-'23.

As per the proposals received from all the departments for the procurement of books required for the odd semester of Academic Year 2022-23 is given below. All the members have accepted for procurement of **2174** books worth of **Rs. 1601369.87**. The proposal will be forwarded to the Central Purchase Committee for necessary initiation. The following table describes the suggested books and their costs in rupees.

S.No.	Branch	Qty	Net Amount (Rs.)
1	Agriculture Engineering	30	13337.50
2	AHS	146	147177.50
3	CSE - AI&ML	386	237004.50
4	Bioinformatics	62	67244.90
5	Biotechnology	75	74700.28
6	BSC	10	4267.50
7	Civil Services	1	2969.40
8	CSE	481	349352.14
9	CSE- Cyber Security	384	264900.12
10	Food Technology	54	20272.50
11	General	1	974.25
12	Management	30	20756.25
13	Mechanical	2	18014.46
14	MSc.	31	24736.92
15	Pharmacy	150	117422.10
16	Robotics & Automation	2	8198.49
17	Science & Humanities	291	130532.27
18	Textile Technology	38	99508.78
	Grand Total	2174	1601369.87

Agenda point IV: Information on budget utilization of previous academic year 2021-'22 and approved Library Budget for 2022-'23.

The Librarian and the Dean presented the budget spent in the previous academic year 2021-22 (both even and odd semesters). The details are given in the following table.

S.No	Utilization	Amount (Rs.)
1	Books Amount	1726320.96
2	E-Books Amount	72179.00
3	National Journals & Magazines	509452.00
4	Online & International Journals	756292.00
4	Delnet Membership	13,570.00
5	Plagiarism software (Turnitin)	609757.00
6	Periodicals Amount	200043.50
7	Miscellaneous Amount	303689.00
8	Equipments Amount	1082136.00
Total		12023437.46

Budget allotted	1, 20, 000,00.00
Budget Expenditure	1, 20, 23,437.46
Exceeded Amount	23,437.46

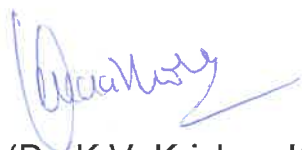
The Dean Library expressed his satisfaction for utilizing 100% funds in the previous academic year.

All Library Advisory Committee members have ratified the utilization of budget.

Regarding fourth agenda point, the Dean and the Librarian explained in detail about the allocated Budget for the year **2022-23**. The committee had proposed budget of **Rs.1,77,84,542.00** to meet the requirements for the academic year **2022-23**. The Finance Committee of the University has approved **Rs.1, 40, 00,000** for this academic year. All Library Advisory committee members have approved the changes made in budget by the Finance committee.

Agenda point V: Any other points with permission of chair.

- The Dean solicited opinions on e-books and their procurement. The students told that e-books would be useful for them rather physical books. The 3rd Biotechnology student Mr. M.N.P.Satish Kumar said that in order to save trees, it is better to go for e-books. For that the Dean informed availability of the budget for procurement of e-books and suggested all the members to send their e-book requirement through their Heads of department.
- The Dean and the members of LAC unanimously agreed that to send the even semester book requirement by the end of October.



(Dr. K.V. Krishna Kishore)
Dean, Technology & Development
Prof. K.V. Krishna Kishore
Dean, Library
VFSTR Deemed to be University
Vadlamudi-522 213, Guntur (Dt.)



(Mr. M. Sridhar)
I/C Librarian
I/C LIBRARIAN
VFSTR Deemed to be University
VADLAMUDI-522 213 (Guntur Dt.)

Copy to:

1. Vice Chancellor
2. Registrar
3. All HOD's
4. All LAC Members



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NTR CENTRAL LIBRARY 24th LAC Meeting Notice

Circular No: VFSTR/Lib /2023/01-01

Date: 18.01.2023

24th Meeting of the members of the Library Advisory Committee (LAC) will be held on 21-01-2023 at 3.00 pm in the NTR Vignan Library. All the Members are requested to make it convenient to attend the meeting.

Agenda:

1. Action taken on previous minutes of the meeting.
2. Review of statistics of Library usage of the present academic year and seek suggestions from the members to improve usage of library services.
3. Proposal for procurement of books required of A Y 2022-23
4. Review of usage statistics of online Journals and National print journals in the year 2022 (Enclosed the statistics) and finalization of proposal for renewal of online journals, print Journals and Magazines for the next calendar year 2023.
5. Any other points with permission of chair.

A. Rajani Kumari

**(A. Rajani Kumari)
Librarian**

LIBRARIAN
VFSTR Deemed to be University
VADLAMUDI-522 213 (Guntur Dt.)

Dr. Y Ravi Sekhar

**(Dr. Y Ravi Sekhar)
Dean, Technology & Development**

DEAN
Technology Development
VFSTR Deemed to be University
Vadlamudi-522 213, Guntur (Dt.)

Copy to:

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2. Registrar
3. All Deans/ HoD's
4. Members of Library Advisory Committee.



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Date: 21-01-2023

Minutes of the Meeting of the 24th Library Advisory Committee held on 21/01/2023

The 24nd Library Advisory Committee of VFSTR met on 21st January 2023 at 3.00 pm., in the Civil services section, First Floor, NTR Central Library. DrY Ravi Sekhar, Chairman- Library chaired the meeting. The following members were present.

Library Advisory Committee

Staff Members:

1.Dr.Y. Ravi Sekhar	Professor, ECE Department	- Chairman
2.Dr.M Subba Rao	Assoc. Professor- Dept of EEE	- Member
3.Dr.A. Vijaya Sai	Asst.Professor-Dept of Biotechnology	- Member
4.Dr.Sk. Farooq	Asst.Professor- Dept of Mechanical	- Member
5.Dr. B.M. Rao	Professor- Dept of Management	- Member
6.Mr. K S Raghuram	Asst.Professor – Dept of S&H	- Member
7.Mr. M. Srikanth Yadav	Asst.Professor- Dept of IT	- Member
8.Ch. Govardhan Rao	Asst.Professor – Dept of Chemical	- Member
9.Dr. Irshaan Syed	Asst.Professor – Dept of Chemical	- Member
10.Mrs.K. Ramya sri	Asst.Professor – Dept of Applied	- Member
11.Ashutosh Kumar Dikshit	Asst.Professor – Dept of ECE	- Member
12.N.Uttej Kumar	Asst.Professor – Dept of CSE	- Member
13.M. Venkata Ramana	Asst.Professor – Dept of Pharmacy	- Member
14.D. Satish Chandra	Assoc. Professor- Dept of Civil	- Member
15 A. Rajani Kumari	Librarian	- Secretary

Student members:

1 D. C. Chandra Sekhar	III BA.LLB(Hons.)	201FU01003
2 Gorantla Jahnavi	II BBA.LLB(Hons.)	211FV01001
3 K. Dinesh	II EEE	211LA06008
4 P. Ravi Shankar	II Mechanical	211LA08018
5 K Yashwanth	II IT	211FA07087
6 Shaik Nasmaeen	II BCA	211FJ01056
7 S Venkata Pavan Kumar	I MCA	211FD01055
8 Vadiyara Gopichand	III Textile	211LA22003
9 Gadi Aditya Varma	II Bioinformatics	201FA14030
10 M.N.P. Satish Kumar	II Biotechnology	201FA01033
11 Irfan	II BBA	211FK01089
12 V. C. L. Manasa	I MBA	221FC01008
13 Arun Kumar	II Pharmacy	211FN01065
14 V. Naga Venkatanadh	II Agriculture	201FA12009

15	J. Akshay	III	Automobile	201FA10005
16	A.Pardhav Sai	II	CSE	201FA04116
17	P.Tarun Sai	II	AI & ML	201FA18022
18	B Srinivas	II	ECE	211LA05030
19	I Dilleswara Rao	III	BME	211LA16002
20	S.P.C.S.Varaprasad	II	Civil	211LA03013

Resolutions on agenda points:

Agenda point I: Action taken on previous minutes of the meeting.

Minutes of 23d Library Advisory Committee meeting held on 18/10/2022 were displayed and the action taken in each case was discussed for the approval of the committee members, No changes were suggested by the members, the committee confirmed the minutes of the previous meeting.

Agenda point II: Review of statistics of Library usage of the present academic year and seeking suggestions from the members to improve usage of library services.

The usage of library services by students and staff are presented (303 transactions per day in last Semester and 1885 visitors per day in last Semester) by the Librarian and the statistics are provided in the tables as given below.

LAST SEMESTER VISITORS REPORT (Including Sundays and Holidays)

S.No	MONTH	NO.Of Days	No.Of Visitors (STUDENTS)	No.Of Visitors (STAFF)	Total
1	AUGUST' 22	29	34424	2164	36588
2	SEPTEMBER' 22	29	68037	2607	70644
3	OCTOBER'22	29	45531	2014	47545
4	NOVEMBER'22	30	58728	2738	61466
5	DECEMBER'22	31	59047	2746	61793
6	JANUARY'23 (UPTO 10-01-23)	10	18943	866	19809
		158	284710	13135	297845

LAST SEMESTER TRANSACTIONS REPORT (Issues & Returns on working days)

S.NO	MONTH	NO.Of Days	ISSUES	RETURNS	TOTAL
1	AUGUST'22	25	2105	1994	4099
2	SEPTEMBER'22	26	4925	3517	8442
3	OCTOBER'22	19	3900	4222	8122
4	NOVEMBER'22	26	3262	3805	7067
5	DECEMBER'22	27	4480	3928	8408
6	JANUARY'23 (UPTO 10-01-23)	8	1479	2084	3563
		131	20151	19550	39701

In the discussion members pointed out that the number of visitors are satisfactory but books borrowings need to be improved by the students. The committee members proposed that the LAC student members shall encourage students to take books from the library in order to inculcate the habit of reading textbooks.

Agenda point III : Proposal for procurement of books required of A. Y 2022-23.

The Librarian informed the proposal on procurement of books in the Academic Year of 2022-23. As per the informations collected from all the departments, **2193** books are identified for procurement. Librarian is authorized to process with CPC and place the order worth of **Rs.21,86,773.86/-**

S.NO	Brnach	Proposed Number of Copies	Net Amount(Rs.)
1	AG B.Sc.	191	110531.25
2	Agriculture	94	109984.11
3	AI and ML	21	65194.07
4	B.Sc	62	20472.50
5	Bio-Informatics	186	183663.27
6	Biomedical	90	176442.74
7	Biotechnology	155	132082.38
8	Chemical	9	42663.55
9	CSE	53	93316.55
10	CSE_CS	250	173033.70
11	ECE	36	63695.90
12	Food Technology	58	98196.40
13	IT	80	49548.75
14	M.A (Eng.)	7	25537.32
15	M.Sc	79	116792.12
16	Management	26	20228.75
17	Mechanical	2	8143.77
18	Pharmacy	272	255452.46
19	Robotics & Auto.	18	64835.26
20	Science & Humanties	73	75873.01
21	Textiles	9	21115.99
22	Diploma	127	66234.00
	Total	1898	1973037.86
23	LAW	295	213736.00
	Grand Total	2193	2186773.86

All the members agreed to procure the books in the above list.

Agenda point IV: Review of usage statistics of “online Journals” and “National Print Journals” in the year 2022 (Enclosed the statistics) and finalization of proposal for renewal of online journals, Print journals and Magazines for the next year 2023.

Online Journals **usage statistics** for the current year from 2022 were presented to all the members as given below.

S. No	Online Packages Names	Period	Downloads	Cost (Rs.)	Each Article Average Cost
1	IEEE/IEL	1-1-2022 To 30-11-22	54830	4282177.00	78.10
2	Springerlink	1-1-2022 To 31-12-22	22598	1897165.00	83.95
3	ASCE	1-1-2022 To 31-10-22	2150	525711.00	244.52
4	ASME	1-1-2022 To 30-11-22	941	407698.00	433.26
5	EBSCO	1-1-2022 To 30-11-22	831	301602.00	362.94
6	JSTOR	1-1-2022 To 31-12-22	8829	91939.00	10.41
		Total	90179	7506292.00	83.24

- All the members of the committee discussed on renewal of Online and National Print journals. All the committee members accepted to renew all these journals for the year 2023. The Librarian informed that the renewal amount would cost Rs. 4,55,455/- for (Print Journals) and renewal of subscriptions for online Journals would cost Rs.84,93,032./-. The Dean, Library informed to all members to use the facility in order to develop the research skills both faculty and the students. Later he pointed out that Mechanical and Civil departments need to use the journals ASME and ASCE more effectively and so that the download cost on each paper will be reduced.
- The LAC member of ECE department suggested to subscribe the ScienceDirect which would be useful for more faculty. For that the LAC member of EEE told that based on the request that would come to the library decide the demand for the journals and based on that it would be procured. The Dean, Technology Development informed that the faculty may send their request related Science Direct and based on the demand, it would be procured.

Agenda point V: Any other points with permission of chair.

Later with the permission of the chair, the following points were discussed

- The Dean, Technology Development announced that the University is going to make a special arrangement with the videos of all NPTEL courses. The information would be kept in the special server so that the students and staff can use the database with help of University portal. All the members expressed happiness for the facility which can save a lot of mobile data of the students and faculty.

A. Rajani Kumari

(B. Rajani Kumari)

Librarian

LIBRARIAN

VFSTR Deemed to be University

VADLAMUDI-522 213 (Guntur Dt.)

Dr. Y Ravi Sekhar

(Dr. Y Ravi Sekhar)

Dean, Technology & Development

DEAN

Technology Development

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Copy to:

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3. All Dean's & HOD's
4. Library
5. All LAC Members



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NTR CENTRAL LIBRARY 25th LAC Meeting Notice

Circular No: VFSTR/Lib /2023/08-04

Date: 11.08.2023

25th Meeting of the members of the Library Advisory Committee (LAC) will be held on 14-08-2023 at 3.00 pm in the NTR Vignan Library. All the Members are requested to make it convenient to attend the meeting.

Agenda:

1. Action taken on previous minutes of the meeting.
2. Review of statistics of library usage of the previous semester and seek suggestions from the members to improve usage of library services for both faculty and students.
3. Approval for procurement of selected books by respective faculty members for this academic year 2023-'24.
4. Information on budget utilization of previous academic year 2022-'23 and approved Library Budget for 2023-'24.
5. Any other points with permission of chair.

Dr. Y. Ravi Sekhar

(Dr. Y. Ravi Sekhar)
Dean, Technology Development

DEAN

Technology Development

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Vadlamudi-522 213, Guntur (Dt.)

Copy to

1. Vice-Chancellor office
2. Registrar office
3. All HoD's
4. All Deans
5. Members of Library Advisory Committee.

A. Rajani Kumari

(Smt. A. Rajani Kumari)

Librarian

LIBRARIAN

**VFSTR Deemed to be University
VADLAMUDI-522 213 (Guntur Dt.)**



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Date: 14-08-2023

Minutes of the Meeting of the 25THLibrary Advisory Committee held on 14/08/2023

The 25thLibrary Advisory Committee of VFSTR met on 14-08-2023 at 3.00pm., in the Civil Services section, first floor, NTR Vignan Library. Dr. Y. Ravi Sekhar, Dean- Technology Development chaired the meeting. The following members were present.

Members Present:

Staff Members:

1.Dr.Y. Ravi Sekhar	Professor, ECE Department	- Chairman
2.Dr.M Subba Rao	Assoc. Professor- Dept of EEE	- Member
3. Dr.A. Vijaya Sai	Asst.Professor-Dept of Biotechnology	- Member
4.Dr.Sk. Farooq	Asst.Professor- Dept of Mechanical	- Member
5.Dr. B.M. Rao	Professor- Dept of Management	- Member
6.Mr. K S Raghuram	Asst.Professor – Dept of S&H	- Member
7.Mr. M. Srikanth Yadav	Asst.Professor- Dept of IT	- Member
8.Ch. Govardhan Rao	Asst.Professor – Dept of Chemical	- Member
9.Dr. Irshaan Syed	Asst.Professor – Dept of Food Technology	- Member
10.Mrs.K. Ramyasri	Asst.Professor – Dept of Applied	- Member
11.Ashutosh Kumar Dikshit	Asst.Professor – Dept of ECE	- Member
12.N.Uttej Kumar	Asst.Professor – Dept of CSE	- Member
13.M. VenkataRamana	Asst.Professor – Dept of Pharmacy	- Member
14.D. Satish Chandra	Assoc. Professor- Dept of Civil	-Member
15.Dr.A. ArunaKumari	Asst.Professor – Dept of AHS	- Member
16.Dr.D. Praveen Kumar	Director - Dept of Law	-Member
17 A. Rajani Kumari	Librarian	- Secretary

Student members:

1 D. C. Chandra Sekhar	IV BA.LLB(Hons.)	201FU01003
2 Gorantla Jahnvi	III BBA.LLB(Hons.)	211FV01001
3 K. Dinesh	III EEE	211LA06008
4 P. Ravi Shankar	III Mechanical	211LA08018
5 K Yashwanth	III IT	211FA07087
6 ShaikNasmeen	II BCA	211FJ01056
7 B Raju	II MCA	221FD01010
8 Vadiyara Gopichand	III Textile	211LA22003
9 Gadi Aditya Varma	III Bioinformatics	201FA14030
10 M.N.P. Satish Kumar	III Biotechnology	201FA01033
11 Irfan	II BBA	211FK01089

11	Irfan	II	BBA	211FK01089
12	V. C. L. Manasa	I	MBA	221FC01008
13	Arun Kumar	iii	Pharmacy	211FN01065
14	V. Naga Venkatanadh	II	Agriculture	201FA12009
15	J. Akshay	III	Automobile	201FA10005
16	A.Pardhav Sai	II	CSE	201FA04116
17	P.Tarun Sai	II	AI &ML	201FA18022
18	B Srinivas	II	ECE	211LA05030
19	A Ramesh Gayatri	III	BME	201LA16001
20	S.P.C.S.Varaprasad	II	Civil	211LA03013

At the outset, the Chair welcomed all the members present and commenced the meeting. The discussions and resolutions of the meetings were recorded in the order of agenda points.

Resolutions on Agenda points:

Agenda point I: Action taken on previous minutes of the meeting.

Minutes of 24th Library Advisory Committee meeting held on 21/01/2023 were circulated to the all members before the meeting and the action taken in each case was discussed elaborately. No changes were suggested by members, the committee approved the minutes of the previous meeting.

Agenda point II: Review of statistics of Library usage of the previous semester and seek suggestions from the members to improve usage of library services.

The usage of library services by the students and staff are presented (252 transactions per day in last Semester and 1754 visitors per day in last Semester) by the Librarian and the statistics are provided in the tables as given below.

.LAST SEMESTER TRANSACTIONS REPORT (ISSUES & RETURNS on working days)

S.NO	MONTH	NO. Of Days	ISSUES	RETURNS	TOTAL
1	January"23	22	4470	5197	9657
2	February "23	22	2951	2696	5647
3	March "23	26	2677	3173	5850
4	April "23	20	2505	2271	4776
5	May "23	28	2799	2811	5610
6	June "23	25	1650	2832	4482
		143	17052	18970	36022

LAST SEMESTER VISITORS REPORT (Including Sundays and Holidays)

S.NO	MONTH	NO. Of Days	Number of Visitors (STUDENTS)	Number of Visitors (STAFF)	Total
1	January"23	31	49597	2388	51985
2	February "23	27	43406	2370	45776
3	March "23	29	49985	2664	52649
4	April "23	28	42136	2018	44154
5	May "23	31	56873	2752	59625
6	June "23	29	53138	2991	56129
		177	295135	15183	310495

The Dean, Technology Development expressed his satisfaction over the utilization of the library services and all the members also agreed the same.

All the members expressed the satisfaction on usage of online packages of various journals. However, ASCE, ASME and EBSCO packages are to be used more so that the amount that the library is paying will be utilized fully.

S. No.	Online Packages Names	usage effective from	Downloads	Cost (Rs.)	Each Article Average Cost
1	IEEE/IEL	1-1-2022 To 31-6-23	31153	4740797.00	152.18
2	Springerlink	1-1-2023 To 31-7-23	14596	2067400.00	141.64
3	ASCE	1-1-2023 To 31-7-23	437	595834.00	1363.46
4	ASME	1-1-2023 To 31-7-23	447	459705.00	1028.42
5	EBSCO	1-1-2023 To 31-7-23	704	343904.00	488.50
6	JSTOR	1-1-2023 To 31-7-23	4468	103638.00	23.20
		Total	51805	8311278.00	3197.40

Agenda point III: Approval for procurement of selected books by respective faculty members for this academic year 2023-'24.

As per the proposals received from all the departments for the procurement of books required for the odd semester of Academic Year 2023-24 is given below. All the members have accepted for procurement of **2654** books worth of **Rs. 2406197.11**. The proposal will be forwarded to the Central Purchase Committee for necessary initiation. The following table describes the suggested books and their costs in rupees.

S.No.	Branch	Proposed Number of Copies	Net Amount (Rs.)
1	Agriculture Engineering	77	47463.67
2	AHS	93	99495.42
3	CSE, AI & ML	112	104375.88
4	Pharmacy	76	99956.69
5	Bioinformatics	133	141478.14
6	Biomedical Engineering	82	127362.12

7	Biotechnology	253	230335.00
8	BSc	109	63439.56
9	Civil Engineering	1	750.00
10	CSE	127	79731.97
11	CSE, Data Science	121	122489.81
12	CSE - Cyber security	61	76745.39
13	ECE	95	56488.75
14	EEE	45	56033.90
15	Food Technology	213	159983.77
16	Information Technology	100	58031.50
17	M.A. English	27	44373.87
18	Mechanical Engineering	2	1015.00
19	MSc. Chemistry	45	93705.79
20	Robotics & Automation	18	73745.15
21	Science & Humanities	246	192258.56
22	Textile Technology	1	10713.15
	Total	2037	1939973.11
23	Law	617	466224.00
Grand Total		2654	2406197.11

Agenda point IV: Information on budget utilization of previous academic year 2022- 23 and approved proposal Library Budget for 2023-24.

The Librarian and the Dean presented the budget spent in the previous academic year 2022-23 (both even and odd semesters). The details are given in the following table.

S.No	Utilization	Amount (Rs.)
1	Books Amount	3309942.00
2	E-Books Amount	80119.00
3	National Journals & Magazines	645002.00
4	Online & International Journals	8308278.00
4	Delnet Membership	13,570.00
5	Plagiarism software (Turnitin)	700561.00
6	Periodicals Amount	250199.00
7	Miscellaneous Amount	67484.00

8	Equipment's Amount	88498.00
Total		13463653.00

Budget allotted	1, 40, 000,00.00
Budget Expenditure	1, 3463,653.00
Exceeded Amount	5.36.347.00

The Dean Technology Development expressed his satisfaction for utilizing almost 100% funds in the previous academic year. All Library Advisory Committee members have ratified the utilization of budget.

Regarding fourth agenda point, the Dean and the Librarian explained in detail about the allocated Budget for the year 2023-24. The committee had proposed budget of **Rs.2,03,14,723.00** to meet the requirements for the academic year 2022-23. This proposal is submitted to the Finance committee of the University for its Approval. It is still under the process. And this information was share to the LAC members.

Agenda point V: Any other points with permission of chair.

- The chairman of the meeting put forward the brochure of World E-book Library foundation consisting more than to 2 Million eBooks and academic articles could be red anywhere. In addition to that he sharedthe quote of world Library for Vignan's University Net Price including GST INR.3,06,652.50 along with terms and conditions. Later, a ten minutes' discussion went on highlighting the pros and cons. Finally, all the members agreed and suggested to subscribe World Library eBooks.
- The Chairperson put forward the list of 8 books which are requested by Dean, PCF. The list of the books was shared all LAC members. The LAC member of Management department told that many of the books are were useful to all management students as well as faculty. In the list some books are related to GMAT. With them there was no problem every year the library procures all advanced level entrance books. Some members told that the cost of the books would not exceed Rs. 7325/-, hence, they can be procured. Finally, all the members expected those books at the earliest.

- The LAC member of department of Pharmacy mentioned that the E-Resources those are available on the campus are not catering the needs of Pharmacy students and faculty. As a result, J-Gate pharmacy (J-gate Pharmacy subset) was suggested which cost Rs. 37,170.00 including IGST @18%. The members discussed on this and suggested that on the experiment basis J-Gate Pharmacy could be subscribed for this academic year. Based on utilization of the resources it could be continued in the coming years.

Dr. Y. Ravi Sekhar 21/08/23

(Dr. Y. Ravi Sekhar)

Dean, Technology & Development

DEAN

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Copy to:

1. Vice Chancellor
2. Registrar
3. All HOD's
4. All LAC Members

A. Rajani Kumari

(A. RajaniKumari)

Librarian

LIBRARIAN

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VADLAMUDI-522 213 (Guntur Dt.)