

**VIGNAN'S**

Foundation for Science, Technology & Research

(Deemed to be University)

-Estrd. u/s 3 of UGC Act 1956



F.No.VFSTR/Reg/02/2018_04

Date : 27th Dec 2018

MINUTES OF THE 30TH MEETING OF THE BOARD OF MANAGEMENT HELD ON 19.12.2018

The 30th Meeting of the Board of Management of VFSTR was held on 19.12.2018 (Wednesday) at 11:00 AM in the Board Room (V Floor) of A-Block. Dr. M.Y.S. Prasad, Vice-Chancellor, VFSTR chaired the meeting.

The following members were present :-

1. Dr. K. Ramamurthy Naidu, Chancellor, VFSTR - Special Invitee
2. Prof. H. Devaraj
Former Vice-Chairman, UGC, New Delhi - External Member
3. Prof. B.V. R. Chowdari, Sr. Executive Director,
President's Office, NTU, Singapore - External Member
4. Dr. T. S. Rao, Sr. Advisor, Dept. of Biotech.,
Min. of S&T, Govt. of India - External Member
5. Dr. Y. Sarat
Director, United Health Systems, Hyderabad - External Member
6. Prof. P.V.G.D. Prasad Reddy, Prof., Dept. of CSE, AU - External Member
7. Prof. K. Satya Prasad, Rector - Internal Member
8. Dr. K. V. Krishna Kishore, Dean, IT and Lib. Services - Internal Member
9. Dr. M. Rama Krishna, Dean, IQAC - Internal Member
10. Dr. S. Krupanidhi, Professor, Dept. of Biotechnology - Internal Member
11. Dr. K.V. Madhuri, Prof., Dept of S&H - Internal Member
12. Mr. Ch. Siva Koteswara Rao, Asst. Prof., Dept. of IT - Internal Member
13. Dr. M.S.S. Rukmini, Dean, Student Affairs - Special Invitee
14. Dr. Vijay Ramu, Dean, Academics and
Foreign Collaboration - Special Invitee
15. Dr. G. Srinivasa Rao, Dean - R&D - Special Invitee
16. Mr. D. Vijay Krishna, Dean - T&P - Special Invitee
17. Dr. L. Suvarna Raju, HoD, Dept. of Mech. Engg. - Special Invitee
18. Mr.T. Pitchaiah, HoD, Dept. of ECE - Special Invitee
19. Dr. N. Ruben, HoD, Dept. of Civil Engg. - Special Invitee
20. Mr. R. Sambaiah, Finance Officer - Special Invitee
21. Dr. P. M. V. Rao, I/c Registrar and
Controller of Exams and Dean - Academic
Registration and Evaluation - Member Secretary

Leave of Absence

The following members did not attend the meeting with a request of absence due to prior commitments.

1. Sri. L. Srikrishnadevarayalu
Vice-Chairman, VFSTR - External Member
2. Dr. V.M. Rao, Dean - Engg. & Management - Special Invitee
3. Dr. Ravi Kumar, Dean - Admissions - Special Invitee

Students Participations :-

1. Ms. V. Himaja, Reg. No. 161FA01120
2. Mr. Md. Arshad, Reg. No. 161FA05107
3. Ms. A. Sri Teja, Reg. No. 161FA16023
4. Mr. I. Raghava, Reg. No. 161FA04085
5. Ms. R. Vineeth, Reg. No. 161FA05261
6. Mr. M. Suraj, Reg. No. 161FA17003
7. Ms. K. Jahnvi, Reg. No. 161FA04168
8. Ms. G. Nikitha, Reg. No. 171FA15015
9. Mr. Sk Nagur Shareef, Reg. No. 161FA04198
10. Mr. V. Bhagyaraju, Reg. No. 161FA06041
11. Mr. N. Chandresh Kumar, Reg. No. 161FA01043
12. Mr. V. B.S.Phani Kumar, Reg. No. 171FA12026
13. Ms. Iluhitha Singh, Reg. No. 161FK01080
14. Mr. T. S.R. Kamal Teja, Reg. No. 171FA08051
15. Mr. K. Leela Mohan Kumar, Reg. No. 171LA08010
16. Mr. Madan Gopal, Reg. No. 161FA08043
17. Mr. D. Sai Ramana, Reg. No. 151FA05070
18. Mr. A. Krishna Chaitanya, Reg. No. 161FA05284

Proceedings

The Vice-Chancellor, Dr. M.Y.S. Prasad extended his greetings to both the external and internal members. He expressed his delight over various academic and other achievements of the university in the academic year so far. Thereafter, he invited Honourable Chancellor, Pof. Ramamurthy Naidu for the opening remarks. The Chancellor appreciated the university for its constant efforts to achieve excellence. He raised several issues such as university-industry collaboration and funding, interdisciplinary research and regulation of inbreeding in appointments of faculty with regards to research promotion in the university as discussed in the meeting of the University Research Council.

Following his remarks, acting Registrar, Dr. P.M.V Rao commenced the meeting.

I. Agenda items for the meeting

1. Confirmation of the Minutes of the previous meeting.

The minutes of the 29th Board of Management meeting were presented to the Council. There being no suggestions or remarks from the members, the same have been passed.

2. Actions taken on the decisions of the previous meeting.

The actions taken on the suggestions by the Board members from the last meeting were presented. The major issue discussed was in connection with the maintenance of alumni-database of the university. Dr.M.S.S.Rukmini informed the committee that department-wise data collection is in progress and is scheduled to be completed at the earliest. She also mentioned that certain departments have already hosted alumni meets in this regard.

Dr.Y Sarat suggested that a common proforma be created and used for the purpose of alumni data collection across the university.

At this point, Vice-Chancellor advised to prepare a summary statement of the alumni database created for the entire university and present the same in the next meeting.

Dr.M.S.S.Rukmini tabled the proposal for institution of awards for exemplary performance under non-academic categories. The members opined that the eligible students may be awarded the same on Republic Day as the event would witness a larger audience. Dr. Y. Sarat suggested that the list of students eligible for the awards be displayed on the notice-boards as well as the prospectus for the students.

All other actions taken were duly noted by the members.

3. Confirmation of the Minutes of the 19th Finance Committee meeting held on 16.09.2018

The minutes of the 19th Finance Committee meeting were presented to the Board. There being no suggestions or remarks from the members, the same have been passed by the Board.

II. Agenda Items for approval

1. Finalization of intake capacity for UG and PG programmes for the academic year 2019-20

Dr. K. V. Krishna Kishore, I/c Dean - Admissions, briefed the committee on the same. The committee discussed on the drop in PG admissions across departments. Prof. K. Satya Prasad, Rector, mentioned that better availability of jobs for students with B.Tech degree as one of the reasons for the low popularity of PG courses.

2. Eligibility for UG & PG programmes for the academic year 2019-20

Dr. K. V. Krishna Kishore, I/c Dean - Admissions briefed the committee on the same (which was also presented in the Agenda Notes).

3. **Fee structure of UG, PG and Ph.D programmes for the academic year 2019-20**
Dr. K. V. Krishna Kishore, I/c Dean - Admissions briefed the committee on the same. The members raised a concern over the intake figures of part-time Ph.D scholars. Following the discussions, the BoM suggested that the university must conduct a thorough check for available research facilities, provision for funding etc. in the parent institute of the part-time scholars.
 4. **Scholarships of UG students for Sports, SC/ST and wards of Children of Armed Personnel (CAP)**
Dr. K. V. Krishna Kishore, I/c Dean - Admissions, briefed the committee on the same (which was also presented in the Agenda Notes).
 5. **Retirement Age of Staff of VFSTR**
The Board members opined that, UGC guidelines may be considered while implementing the retirement age policy.
- III. **Agenda Items for Ratification**
1. **Appointment of Dr. Kodati Satya Prasad as the Rector of VFSTR**
The above point was discussed and ratified by the members of the Board.
 2. **Appointment of Dr. Venkatapathy Prithiviraj as Adjunct Professor in the Dept. of ECE**
The above point was discussed and ratified by the members of the Board.
 3. **List of teaching and non-teaching staff joined and relieved since last BoM meeting held on 03.08.2018**
The above point was discussed and ratified by the members of the Board.
 4. **Faculty Promotions under Career Advancement Scheme (CAS) and Out of Turn Promotion**
The above point was discussed and ratified by the members of the Board.
- IV. **Agenda items for information**
1. **UGC and AICTE Inspection of VFSTR during 27th - 29th Sep 2018**
Dr. M. Ramakrishna, Dean IQAC, presented a short report on UGC and AICTE teams' visit to the campus. Certain suggestions for improvement as advised by the members of the inspection committee were presented. These included the upgradation of labs beyond teaching purposes and reduction of the total number of credits awarded from 195 to 160. Vice-Chancellor, Dr. M.Y.S.Prasad informed the committee that both the curriculum and credit system of the university is in the process of modification for the adoption of R-19 in the academic year 2019-20. The suggestions by the UGC and AICTE teams would be implemented as per norms in R-19.
 2. **Approval of UGC for B.Pharmacy Course**
The approval for B. Pharmacy course received from UGC was informed to members.

3. **Scientific and Industrial Research Organizations (SIROs) Certificate for VFSTR**
Dr.G. Srinivasa Rao, Dean R & D, informed the committee that the university has been recognized by SIRO which will remain valid for the next three years.
4. **Establishment of Bio-Gas Plant**
The details of the same were presented to the committee.
5. **Establishment of Structural Engineering Research Lab**
The details of the same were presented to the committee.
6. **Establishment of AP CM's Skill Excellence Center**
The details of the same were presented to the committee.
7. **Establishment of Animal House**
Dr. S.Krupanidhi, HoD, Dept. of Biotechnology, presented the details of the same.
8. **Admission Notification V-SAT - 2019**
The same was informed to the committee.
9. **Participation of VFSTR Students in Kerala Flood Relief activities**
The efforts of the university and the students were appreciated by the members of the Board.
10. **Details of Placements**
Mr. Vijay Krishna, Dean Training & Placement presented the details of the same. The members sought the details of the placements in core companies. It was informed to the members that they were scheduled to happen in the even semester and the details would be presented in the next meeting.
11. **International Conference on Computational Intelligence and Data Engineering (ICCIDE-2018) held from 28-29th Sep 2018**
Dr. K.V.Krishna Kishore, Dean IT Services & LIS presented the details to the committee.
12. **International Conference on "5G Communications, Applications & Technologies" sponsored by SERB-DST from 05-06th Dec 2018**
Mr. T. Pitchaiah, HoD, Dept. of ECE presented the details to the committee.
13. **Sports Fete 07-08th Dec 2018**
Dr. M. S. S. Rukmini, Dean - Student Affairs presented the details to the committee.
- V. **Any other points with the permission of the chair.**
Nearing completion of ten years of the university, the members opined that more focus be obtained on the research component. Prof. B.V.R. Chowdhari, Sr. Executive Director, President's Office, NTU, Singapore suggested that the

university should focus on its thrust areas and see the publication of research papers as a starting point for the same.

Thereafter, The Vice-Chancellor thanked the members for their valuable inputs. The members of the Board were thanked and felicitated by the Vice-Chancellor.

The decisions / actions from the 29th Board of Management Meeting are as given below:

A) Preparation of summary statement of the alumni database

i) A summary statement of the alumni database must be created for the entire university and presented in the next meeting.

[Action: Dean Student Affairs]

ii) A common proforma be created and used for the purpose of alumni data collection across the university

[Action: Dean Student Affairs]

B) The details of Placements in Core Companies to be presented.

[Action: Dean T&P]

There being no further points, the meeting was adjourned.



REGISTRAR

VIGNAN'S FOUNDATION

FOR SCIENCE, TECHNOLOGY AND RESEARCH

(Declared to be Deemed University U/S 3 of UGC Act 1956)

VADLAMUDI-522 213.

A.P. INDIA



VICE- CHANCELLOR

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A.P. INDIA



Action taken report of 29th Board of Management Meeting held on 03.08.2018

S. No	Action plan	Concerned Person	Brief note on Actions taken
1	The alumni database across the departments must be maintained. Students who could operate and maintain this database must be identified and incentivized for the work.	Dean - Student Affairs	<p>The alumni association is working along with all department coordinators for maintaining the data base. As a part of this, three departments (CIVIL, MBA and IT) have organized alumni meet and identified active alumni members of the departments as a point of contact.</p> <p>The remaining departments have started working on the same and are in the process of organizing department level alumni meets.</p> <p>VFSTR will employ student members to manage Alumni Affairs with an incentive for the students involved after taking Vice-Chancellor approval</p>
2	Institution of special awards to honour students for their exemplary achievements in non-academic fields.	Dean - Student Affairs	<p>VFSTR announces the following awards to honor the students for their exemplary achievements in non academic fields.</p> <p>List of Awards:</p> <ol style="list-style-type: none">1. Bravery Award2. Best NSS ,NCC, Social Engagement3. Best Leader -Mentorship, Cultural, Sports and Organizations4. Special Award for PET with 100 % Result.5. Exemplary student award-National or International recognition
3	Identification of students eligible for the Exemplary Achievement Award.	Dean - Student Affairs	<ul style="list-style-type: none">• All HoD's will submit the nomination of students of their respective department.• Scrutiny and preparation of final list will be prepared by the committee comprises of<ul style="list-style-type: none">• Rector - Chairman• Dean - Student Affairs• NSS Coordinator• NCC officer

			<ul style="list-style-type: none"> • Assistant Registrar • CEO-Vizag • Principal - Vignan's LARA • Principal- Vignan's Pharmacy <p>The Composition of the selection Committee is as follows:- VC, Rector, Registrar and Dean E& M</p> <ul style="list-style-type: none"> • Awards will be given in any year, only if suitable nominees are identified. • Distribution of Cash Awards is on the Convocation Day.
4	Requests must be forwarded to industries and external agencies for sponsored awards in addition to university awards.	Dean - R&D	Requests have been forwarded to ten companies and result is awaited.
5	Call for all the awards for the students must be posted on the university website.	Dean - Student Affairs	<ul style="list-style-type: none"> • Each Award carries a Gold medal, Cash award of Rs. 20,000 /- and Merit Certificate. • Selection will be two levels - a screening committee, & a selection committee. • To be well advertised through circulars, flexes, in addition to University website etc..
6	Proposal to consider student feedback for the University website amendment process	Dean - IT Services	An online form has been created for collection feedback from the students about website. The link is given below. http://vignan.ac.in/survey/report.php
7	Recruitment of foreign visiting faculty for each department to improve both the rankings and research output of the university	Dean - FC	<p>Prof. Savo G Glicsic, University of Oulu, Finland working in the area of Advanced Wireless Networks (ECE) was contacted and discussion is in progress.</p> <p>(Asst.) Prof. Arnaud Caron, Korea Tech University, South Korea was contacted and has expressed his willingness to come to VFSTR.</p> <p>Prof. Tai-hoon-kim and Prof. Byun Working in the department of CSE, Jeju National University, South Korea were contacted and obtained their willingness.</p>