VIGNAN'S
Foundation for Science, Technology & Research
(Deemed to be University)
-Estd. u/s 3 of UGC Act 1956

Application for Degree Certificate

Regd. No. ☐☐☐☐☐☐☐☐☐☐

1. **Name of the Candidate:**
   (Capital Letters)

Surname: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Middle Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Last Name: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

2. **Program name:** ☐

   (Ph.D, M. Tech, MBA, MCA.........)

3. **Branch :**_____

4. **Major Specialization:**_____

5 **Minor Specialization:**_____

6. **Address for Communication:**

Name of the Candidate	:	Father Name	:
Door No	:	Street	:
City / Town / Village	:	Mandal / TQ	:
District	:	PIN code	:
State	:	Mobile No	:
Mail id	:		

Receipt to be given to candidate by Jr. Assistant

Received the application for _____ Original Degree from
_____ (Student Name) of Regd.No. _____

Fee paid :   **Challana No** :

Date   :   **Signature**   :

                                     Name   :

                                     Dept. stamp. :

7.   **Candidate's preference for obtaining the Original Degree** (Please Tick the appropriate box)

   a) Convocation in Person - for students opting for this option, it is mandatory to report at Convocation hall by 8.00 AM on

   24.08.2024 for 12ᵗʰ Convocation. (Fee Rs.3000/-)   [ ]

   Boys has to maintain dress code of white kurta and white pyjama
   Girls has to maintain dress code of white kurta and white salwar

   b) Absentia - After the convocation from the university office (Fee Rs. 5000/-)   [ ]

   c) Absentia - Through Post (Fee Rs. 5000/-)   [ ]

8.   **Fee Particulars:** Fee may be paid in form of Demand Draft drawn in favour of **"VFSTR Examination Account" 'Payable at Guntur'** OR fee may be paid in counter available at VFSTR Finance office.

   a) Demand Draft No: **Date:**   **Amount:**
   Issued Bank:

                                    OR

   b) Chalana No   :   **Date:**   **Amount:**

9.   **Enclosures to the application:**

   a) Demand Draft / Chalana: [ ]

   b) Photo copy of the Provisional Certificate*:   [ ]

   * If Provisional Certificate copy is not available, candidate has to submit his application in person and has to produce 'No dues certificate'.

   The filled in application form along with necessary documents is to be submitted at the office of Controller of Examinations in person or by Registered Post / Speed Post.

Date:

Place: **Signature of the Student**

To be filled by office of the Controller of Examinations

   a) The candidate has fulfilled all the academic requirement for the award of degree of

   _____

   and has secured _____ class.

   The Degree Certificate bearing No _____ is issued.

   Application Processed by _____ Application Checked by_____

   Date: **Controller of Examinations**