

RIGHT PLACE FOR THE BRIGHT PEOPLE

Main Campus :

Vadlamudi, Guntur-522 213.

Andhra Pradesh. Tel : 0863-2344700

Extn. 1052, 1053, 1058, 1060



VIGNAN'S
FOUNDATION FOR SCIENCE, TECHNOLOGY & RESEARCH

(Deemed to be University) - Estd. u/s 3 of UGC Act 1956



A) WALK-IN-INTERVIEW

11-08-2025 (Monday)

Position	Eligibility Criteria
Technical Staff	
Trainer (Quantitative Aptitude & Logical Reasoning)	<ul style="list-style-type: none">B.Tech/M.Tech any PG with minimum 4 years of Training service.M.Tech is preferred. CSE/IT/AI/ML/CyS branches are preferred.Ability to assess training needs for various streams of students and train sequentially with current happening in the field of software / core engineering / management.Age: Below 45 years.
Trainer (Soft Skills & Communication)	<ul style="list-style-type: none">Post Graduation in relevant field.A minimum of 02 years work experience at any Engineering College/University.Age: Below 45 years.
Software Engineer	<ul style="list-style-type: none">B.Tech.(CSE/IT) or M.Tech.(CSE/IT) or MCA or M.Sc. (Comp.).Candidates with minimum 02 years of experience in industry will be preferred.Candidates having expertise in JAVA, PHP, JSP, MYSQL, CODEIGNITER will be given preference.Age: Below 45 years.
Lab Technician (CSE & ACSE)	<ul style="list-style-type: none">B.Tech.(CSE / IT / ECE) or MCA or BCA or B.Sc. Computers.Candidates with minimum 02 years of similar experience in any Higher Educational Institution will be preferred.Age: Below 45 years.
Computer Lab Technician	<ul style="list-style-type: none">B.Tech.(CSE / IT / ECE) or MCA or BCA or B.Sc. Computers.Candidates with minimum 02 years of similar experience in any Higher Educational Institution will be preferred.Age: Below 45 years.
Transport Supervisor cum Store Keeper	<ul style="list-style-type: none">ITI / Diploma.5 years of experience in garage supervision and store maintenance.Expert in Garage and Vehicle Repairs & Maintenance.Age : Below 45 years.
Field Supervisor (Transport)	<ul style="list-style-type: none">ITI / Diploma in Mechanical Engineering.05 years of working experience in the relevant field will be preferred.Age: Below 45 years.
Electrician	<ul style="list-style-type: none">ITI / Diploma in Electrical.Fresher or 01 year working experience in the relevant field will be preferred.Age: Below 25 years.
Electrical Field Supervisor	<ul style="list-style-type: none">B.Tech. in EEE.Fresher or 01 year working experience in the relevant field will be preferred.Age: Below 30 years.
A.C. Technician	<ul style="list-style-type: none">ITI / Diploma (with specialised in Refrigeration and Air Conditioning, Electrical).Candidates with minimum 2 years of experience in VRV system will be preferred.Age : Below 35 years.
Workshop Technician	<ul style="list-style-type: none">ITI / Diploma in relevant field.Fresher or 01 year working experience in the relevant field will be preferred.Age: Below 32 years.
Non-Technical Staff	
Sr. Assistant	<ul style="list-style-type: none">Any Graduate/Post Graduate with sound knowledge in MS Office.Candidates with excellent skills in drafting letters will be preferred.Minimum 05 years of experience at the level of Jr. Assistant is a must.Experience in any higher educational institutions will be preferred.Age: Below 45 years
Jr. Assistant	<ul style="list-style-type: none">Any Graduate with sound knowledge in MS Office.Candidates with excellent skills in drafting letters will be preferred.Minimum 02 years of experience at the level of Jr. Assistant is a must.Experience in any higher educational institutions will be preferred.Age: Below 40 years
Jr. Accountant	<ul style="list-style-type: none">CA / ICWA / M. Com /MBA (Finance) / B.Com.Having Minimum 2-5 years of experience in relevant field will be preferred.Familiar with Accounting Packages like Tally.Age: Below 45 years.
Excel Expert	<ul style="list-style-type: none">Any Graduate/Post Graduate with sound knowledge in MS Excel.Ability to manage workbook options and settings.Proficiency in managing and formatting data, including advanced data analysis and manipulation.Capability to create advanced formulas and macros.Experience in managing advanced charts and tables.Age: Below 45 years.
Technical Assistant	<ul style="list-style-type: none">MCA.Candidates with minimum 3 years of experience in High Educational Institutions.Age : Below 45 years.
Full Time / Part-Time Coaches	<ul style="list-style-type: none">Any Under GraduationNS NIS Six Week Certificate Course / Diploma.1 years Experience in relavent Field.Age : Below 40 years.
Attender (M)	<ul style="list-style-type: none">SSC. Pass.Age : Below 35 years.

Note : First Round of Interview will be Conducted on 11-08-2025 (Monday).

Shortlisted Candidates will be Called for Final Round of Interview.

Final Round of Interview Date will be intimated to the shortlisted candidates as per the convenience of the higher authorities.

For more details, Please Contact : Assistant Registrar : 6300773661

B) APPLICATIONS ARE INVITED

Last Date for Receipt of Applications: 17-08-2025 (Sunday)

Position	Eligibility Criteria
Non-Technical Staff	
Personal Assistant	<ul style="list-style-type: none">Candidate should be a graduate from any recognised University.A minimum working experience of 3 years with top management staff.Proficiency with multiple Microsoft Office Systems and other related softwareExcellent Communicator, a good listener, and dedicated to detailA wide exposure, broad knowledge, and up-to-date with current affairsAble to work perfectly under strict deadlinesAble to take up emergency assignments and perform them effectivelyUpholds sound work ethics and is highly disciplinedPossessing a work-devoted attitude, friendly, honest, trustworthy, respectful, and flexible.Able to work with minimal supervision, independently or as part of a team.Age: Below 45 years.

How to Apply: Email your resume at NTRecruitment@vignan.ac.in

quoting the Post applied for

Salary as per Qualification & Experience

Please Contact : Assistant Registrar : 6300773661