

DEPARTMENT OF COMPUTER APPLICATIONS

MINUTES OF MEETING – DAAC MEETING

Date: 30.10.2025

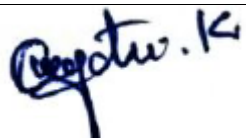
Venue: AFTF-05

The Department of Computer Applications has conducted the Department Academic Advisory Committee Meeting on 30th October 2025 at 2.00 p.m.

Agenda points for discussion:

1. Course Structure and Curriculum for BCA and MCA (R25 C25) for upcoming semester
2. R22(C22 & C24) & R25 Assessment pattern changes
3. Result Analysis of the Formative Assessment (2025-2026)
4. CO PO Attainment Process
5. Placement Activities and Achievements till date
6. Workshops & Guest Lectures organized
7. Best Practices of the department
8. Any other points for discussion

The following members were present:

S.No.	Name & Address of the Expert	Member	Signature
1	Dr. N. Veeranjanyulu Professor & Head-CA, Joint Dean School of Computing and Informatics VFSTR Deemed to be University	Chairperson	
2	Dr. K. Santhi Sri Associate Professor Department of CA VFSTR Deemed to be University	Internal Member	
3	Dr. K. Gayathri Assistant Professor Department of IT&CA VFSTR Deemed to be University	Internal Member	
4	Dr.Ch. Siva Koteswara Rao Associate Professor, Department of CA VFSTR Deemed to be University	Internal Member	
5	Ms.R. Swathika Assistant Professor Department of CA VFSTR Deemed to be University	Internal Member	
6	Dr. R.S. Padma Priya Assistant Professor Department of CA VFSTR Deemed to be University	BoA Secretary	

The following resolutions were made:

1. The committee reviewed the proposed curriculum structure and course framework under R25 (C25) regulations for BCA and MCA programs.
2. Discussions focused on aligning the curriculum with Outcome Based Education (OBE), industry requirements, employability skills, and emerging technologies. The revised structure emphasized experiential learning, skill enhancement courses, self-learning components, and interdisciplinary learning opportunities.
3. The attendance records of all students were reviewed. Students with attendance below 75% were identified. The committee emphasized the importance of regular attendance and recommended continuous monitoring by faculty mentors.
4. Dr.N. Veeranjanyulu deliberated on modifications in assessment patterns for both R22 and R25 regulations. Discussions were held on enhancing transparency, continuous evaluation, and competency-based assessment practices.
5. The formative assessment results of all semesters were analyzed in detail. Subject-wise performance, pass percentages, attainment levels, and student progress were reviewed.
6. The Placement Coordinator presented the department placement statistics and activities conducted during the academic year.
7. The department organized several workshops, seminars, and guest lectures to bridge the gap between academics and industry requirements. The committee recommended continuing such activities regularly to improve technical competencies and industry exposure.

8. The department presented various academic and administrative best practices adopted for quality improvement.
- Mentor–Mentee system.
 - Continuous student counseling and academic monitoring.
 - Outcome Based Education implementation.
 - Use of ICT-enabled teaching methodologies.
 - Encouraging student participation in hackathons, internships, and research activities.
 - Conducting value-added and skill-oriented programs.
9. The committee discussed the following additional points:
- Strengthening industry collaborations and MoUs.
 - Encouraging faculty research publications and funded projects.
 - Increasing student participation in certification programs.
 - Planning departmental technical events and innovation activities.
10. Finally, the minutes were forwarded to BoS for approval.



BoA Member Secretary



Chairperson

HOD
Department of Computer Applications
Vignan's Foundation for Science, Technology & Research
(Deemed to be University)
Vadlamudi-522 213, AP, India.

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ACTION TAKEN REPORT

S.No	Agenda Point	Action Taken
1	Course Structure and Curriculum for BCA & MCA (R25 C25)	Revised curriculum structure prepared and implemented as per R25 regulations with emphasis on skill-based and industry-oriented learning.
2	R22 & R25 Assessment Pattern Changes	Updated assessment framework communicated to faculty members and incorporated into course plans and evaluation procedures.
3	Result Analysis of Formative Assessment	Remedial classes, mentoring sessions, and academic counseling were conducted for slow learners to improve performance.
4	CO-PO Attainment Process	CO-PO-PSO mapping documents reviewed and attainment calculation procedures standardized as per OBE guidelines.
5	Placement Activities and Achievements	Placement training programs, mock interviews, aptitude sessions, and coding practice sessions were organized continuously.
6	Workshops & Guest Lectures Organized	Multiple workshops, seminars, and guest lectures were conducted on emerging technologies and industry trends.
7	Best Practices of the Department	Mentor-Mentee system, ICT-enabled teaching, and student support activities were strengthened and continuously monitored.
8	Other Discussion Points	Initiatives were started for industry collaboration, certification programs, research activities, and technical event planning.



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