



VIGNAN'S
Foundation for Science, Technology & Research
(Deemed to be UNIVERSITY)
Estd. in 3 of UGC Act 1956

DEPARTMENT OF BIOINFORMATICS

CIRCULAR

Date: 12.02.2025

Department Academic Advisory Committee Meeting

Department of Bioinformatics is going to conduct Department Academic Advisory Committee meeting for the B.Tech. Bioinformatics programme on 15.02.2025 from 09:00 AM. The venue for the meeting is Room No. ASF-06, Second Floor, U-Block, VFSTR. All the members are requested to make it convenient to attend the meeting.

The members are:

- | | |
|--------------------------|----------------------------------|
| 1. Dr A Ranganadha Reddy | - Professor - Chairperson |
| 2. Dr. Firdoz Shaik | - Assoc. Prof - Member |
| 3. Dr. Ch. Anjani Devi | - Assoc. Prof - Member |
| 4. Dr. Charles David | - Assoc. Prof - Member Secretary |
| 5. Dr. Sankaran K | - Asst. Prof - Member |

Agenda of department academic advisory committee:

1. Discussion on subject allocation.
2. Workload allocation to faculty.
3. Discussion Projects and internships of final year students
4. Discussion on IDP projects
5. Discussion on first semester results.
6. Curriculum progress and feedback
7. Any other points with the permission of Chairperson.


Member Secretary

Department of Bioinformatics
School of Biotechnology and Pharmaceutical Science
Vignan's Foundation for Science
Technology & Research
Address: Plot-522 213, Gunjur St. A.P. India


Chairperson



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Member Secretary

Department of Bioinformatics
School of Pharmaceutical and Biotechnology Research
Vignan's Foundation for Science
Technology & Research
Vignan's Institute of Pharmaceutical Research & Technology
Vignan's Institute of Pharmaceutical Research & Technology

Chairperson



DEPARTMENT OF BIOINFORMATICS

12 02 2025

Minutes of Department Academic Advisory Committee Meeting

Department Academic Advisory Committee meeting of B Tech , Bioinformatics programme was conducted on 13 02 2025 in Room No ASF-06, Third Floor, U-Block, VFSTR from 09 00 AM to 11 00 AM

Agenda of department academic advisory committee:

- 1 Discussion on subject allocation
- 2 Workload allocation to faculty
- 3 Discussion Projects and internships of final year students
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- 7 Any other points with the permission of Chairperson.

The following members were present

- | | |
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| 1 Dr A Ranganadha Reddy | - Professor - Chairperson |
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| 3 Dr. Ch. Anjani Devi | - Assoc. Prof - Member |
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The chairperson of DAAC, Dr A Ranganadha Reddy, who is also the Head of the department, opened the meeting. The chairperson presented about the VFSTR initiative to revise the R22 syllabus time to time and also agenda points.

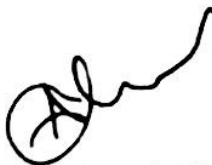
The following points were discussed in the Department Academic Advisory Committee meeting:

- 1 Discussion on subject allocation.
- 2 Workload allocation to faculty.
- 3 Discussion Projects and internships of final year students
- 4 Discussion on IDP projects
- 5 Discussion on first semester results.
- 6 Curriculum progress and feedback
- 7 Any other points with the permission of Chairperson.

The following resolutions made after the discussion:

- 1 Faculty members presented the current status of syllabus completion for their respective courses. It was noted that the syllabus delivery is progressing well in most courses. In

- 1 The committee reviewed the status of syllabus completion across all the courses. Faculty members confirmed that syllabus delivery is on track and will be completed within the stipulated academic calendar. Any minor delays, if reported, will be addressed by providing extra sessions.
- 2 Course allocation for the current semester was reviewed. The faculty expressed satisfaction regarding the balance in course load. Course progress was noted to be satisfactory in the department.
- 3 Faculty in charge of laboratory sessions reported that the majority of lab experiments have been conducted as per schedule. For courses with pending experiments, necessary arrangements are being made to complete them before the end of the semester.
- 4 The committee discussed the enrollment and participation of students in SWAYAM-NPTEL courses offered under the department elective category. Feedback from students was generally positive. Faculty mentors were requested to continue monitoring the progress.
- 5 It was informed that guest lectures by industry experts and academicians were successfully organized. Details of conducted conferences/seminars were shared, and the committee appreciated the initiative. Plans for future events were also discussed.
- 6 It was emphasized that continuous assessment through quizzes, assignments, and internal exams is being carried out in alignment with academic regulations. Members were reminded to ensure timely evaluation and feedback.
- 7 Faculty representatives shared feedback received from students regarding academic and infrastructural issues. Suggestions for additional tutorial sessions for difficult topics were proposed. The committee agreed to address valid concerns promptly.
- 8 The Chairperson suggested documenting best practices adopted in teaching and assessment.


Member Secretary

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Chairperson