



VIGNAN'S
Foundation for Science, Technology & Research
(Deemed to be UNIVERSITY)
-Estd. u/s 3 of UGC Act 1956

DEPARTMENT OF BIOINFORMATICS

CIRCULAR

Date: 20.09.2025

Department Academic Advisory Committee Meeting

Department of Bioinformatics is going to conduct Department Academic Advisory Committee meeting for the B.Tech. Bioinformatics programme on 24.09.2025 from 09:00 AM. The venue for the meeting is Room No. ASF-06, Second Floor, U-Block, VFSTR. All the members are requested to make it convenient to attend the meeting.

The members are:

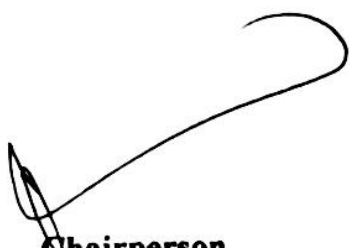
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|--------------------------|----------------------------------|
| 1. Dr A Ranganadha Reddy | - Professor - Chairperson |
| 2. Dr. Firdoz Shaik | - Assoc. Prof - Member |
| 3. Dr. Ch. Anjani Devi | - Assoc. Prof - Member |
| 4. Dr. Charles David | - Assoc. Prof - Member Secretary |
| 5. Dr. Sankaran K | - Asst. Prof – Member |

Agenda of department academic advisory committee:

1. Discussion on syllabus completion.
2. Status of Lab experiments.
3. Discussion on guest lectures and conference conducted.
4. Course allocation and course completion.
5. Status of SWAYAM-NPTEL courses floated for students under Dept. elective category.
6. Monitoring of assessments.
7. Discussion on any difficulty faced by the students.
8. Any other points with the permission of Chairperson.


Member Secretary

Department of Bioinformatics
School of Biotechnology and Pharmaceutical Science
Vignan's Foundation for Science
Technology & Research, Vignan's Foundation for Science
Technology & Research, Vignan's Foundation for Science
Technology & Research, Vignan's Foundation for Science


Chairperson



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The members are

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| 2 Dr Firdoz Shaik | - Assoc Prof - Member |
| 3 Dr Ch Anjani Devi | - Assoc. Prof - Member |
| 4 Dr Charles David | - Assoc Prof - Member Secretary |
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Member Secretary

Department of Bioinformatics
School of Biotechnology and Pharmaceutical Sciences
Vignan's Foundation for Science
Technology & Research, Juvvur, Sankarapuram
Vijayawada-520 019, Guntur District, A.P. India


Chairperson



VIGNAN'S

UNIVERSITY

DEPARTMENT OF BIOINFORMATICS

24 09 2025

Minutes of Department Academic Advisory Committee Meeting

Department Academic Advisory Committee meeting of B Tech , Bioinformatics programme was conducted on 24 09 2025 in Room No ASF-06, Third Floor, U-Block, VFSTR from 09 00 AM

Agenda of department academic advisory committee:

- 1 Discussion on syllabus completion
- 2 Status of Lab experiments
- 3 Discussion on guest lectures and conference conducted
- 4 Course allocation and course completion
- 5 Status of SWAYAM-NPTEL courses floated for students under Dept. elective category
- 6 Monitoring of assessments
- 7 Discussion on any difficulty faced by the students.
- 8 Any other points with the permission of Chairperson.

The following members were present

- | | |
|-------------------------|----------------------------------|
| 1 Dr A Ranganadha Reddy | - Professor - Chairperson |
| 2 Dr Firdoz Shaik | - Assoc. Prof - Member |
| 3 Dr Ch. Anjani Devi | - Assoc. Prof - Member |
| 4 Dr Charles David | - Assoc. Prof - Member Secretary |
| 5 Dr Sankaran K | - Asst. Prof - Member |

The chairperson of DAAC, Dr A Ranganadha Reddy, who is also the Head of the department, opened the meeting. The chairperson presented about the VFSTR initiative to revise the R22 syllabus time to time and also agenda points.

The following points were discussed in the Department Academic Advisory Committee meeting:

- 1 Discussion on syllabus completion.
- 2 Course allocation and course completion.
- 3 Status of Lab experiments
- 4 Status of SWAYAM-NPTEL courses floated for students under Dept. elective category
- 5 Discussion on guest lectures and conference conducted.
- 6 Monitoring of assessments and feedback.
- 7 Discussion on any difficulty faced by the students.
- 8 Any other points with the permission of Chairperson.

The following resolutions made after the discussion:

- 1 The committee reviewed the status of syllabus completion across all the courses. Faculty members confirmed that syllabus delivery is on track and will be completed within the stipulated academic calendar. Any minor delays, if reported, will be addressed by providing extra sessions.
- 2 Course allocation for the current semester was reviewed. The faculty expressed satisfaction regarding the balance in course load. Course progress was noted to be satisfactory in the department.
- 3 Faculty in charge of laboratory sessions reported that the majority of lab experiments have been conducted as per schedule. For courses with pending experiments, necessary arrangements are being made to complete them before the end of the semester.
- 4 The committee discussed the enrollment and participation of students in SWAYAM-NPTEL courses offered under the department elective category. Feedback from students was generally positive. Faculty mentors were requested to continue monitoring the progress.
- 5 It was informed that guest lectures by industry experts and academicians were successfully organized. Details of conducted conferences/seminars were shared, and the committee appreciated the initiative. Plans for future events were also discussed.
- 6 It was emphasized that continuous assessment through quizzes, assignments, and internal exams is being carried out in alignment with academic regulations. Members were reminded to ensure timely evaluation and feedback.
- 7 Faculty representatives shared feedback received from students regarding academic and infrastructural issues. Suggestions for additional tutorial sessions for difficult topics were proposed. The committee agreed to address valid concerns promptly.
- 8 The Chairperson suggested documenting best practices adopted in teaching and assessment.


Member Secretary

Department of Bioinformatics
School of Biotechnology and Bioinformatics
Vignana Foundation for Science
Technology & Research, Anna University
Campus-600 025, Guindy, Chennai-600 025


Chairperson