

E-Governance Policy

Prepared by

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E-Governance Policy

E-Governance helps in improving transparency, providing speedy information, dissemination, improving administrative efficiency and services in all the aspects of education.

Marching towards its vision of being a center of excellence, VFSTR is committed to implement e-governance in its administration to enable transparency, clarity in different functionalities by integrating the activities of the various sections such as teaching learning (Academics), Administration, Examinations, Finance and Accounting, Admissions and Student Services, which are currently having independent computerised databases and paper based documentation. Strategically implementing completely automated administrative work flow enhances productivity, effective data storage and faster retrieval of information at all levels as per hierarchal permissions. Comprehensive implementation of electronic mode of communication among all departments/sections of the University viz., Academics, Administration, Finance & Accounts, Admissions, Examinations, Library, Support services etc., will strengthen the Internal Quality Assurance Cell (IQAC) and creating a centralized data management system to support the Accreditations like NAAC, NBA, AICTE etc.

Website is put into full operational as a vital information source to all the stakeholders and all important communications / circulars notices are made available in web site to ensure reaching of information to the needy any time anywhere. SMS feature has been put in to maximum use to stay connected with parents, students and staff for the purpose of intimating absentees, academic performance, training programs, events schedules, examinations schedules, holidays information and other essential information.

For convenience purposes, the policy is divided into various areas of operation. These areas of operation are illustrative and the institution reserves the right to implement e-governance even in the areas not enlisted herewith in this document.



Preamble

Most of the activities of VFSTR are carried using VFSTR Management Information System(VIMS) ERP portal. Various facilities include right from Admission Application processing to Final Original Degree Certificate processing available. Information access to various functions to stakeholders available based on their access rights. The online fee payment facility is also part of the system along with Student registrations for courses in every semester, online attendance posting by faculty in every class, sending day wise absent information to parents, provision for entry of continuous assessment marks, end semester evaluation etc., The Modules available are given below along with a flow chart of some modules.

Implementation of e-governance in areas of operation (In-house Developed)

1)	Administration	.Page	No:	11	-1	5
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➤ VFSTR Information Management System(Employee profiles, Time keeper and leaves management, Payroll management)

Reports:

- 1) Personal Information
- 2) Employee Wise Leave and Thumb Information
- 3) Variance Report (Individual or monthly)
- ► HR management(On-campus recruitment application processing and online screening test)

Reports:

- 1) Resume Download
- 2) Online Screening Exam Report (Rank Wise, Subject Wise, Hall Ticket No Wise)
- Payroll Management System

Reports:

- 1) Generation of monthly salary statement
- 2) EPF, Professional Tax, Income Tax, Loan statements
- 3) Month wise Pay slips

2) Admissions......Page No: 16-19

- Application processing
- Online Admission Tests (VSAT,VMAT,VGATE)
- Admission counseling and enrollment into programs

Reports:

- 1) Hall Tickets Printing
- 2) Results statements
- 3) VSAT Rank Cards
- 4) Consolidate Statement of Counseling
- 5) Counselling registered students statement
- 6) Admission offer letter
- 7) Seat allocation Matrix
- 8) Branch Wise Allocation Report
- 9) Student Wise Fee Waivers
- 10) Fee Collection statements
- 3) Evaluation.......Page No: 20-22
 - Continuous assessment capturing module



-Estd. u/s 3 of UGC Act 1956

- External Question papers management system
- ➤ End semester examination management system (application processing, hall ticket generation, seating plan generation, encryption, decryption, marks memo generation, certificate generation etc.,)
- > Result analysis and Report generation
- Mid Examination Question Paper Generation
- Paper Correction (Digital Evaluation) –

Reports:

- 1) Student Wise Examination Registration & Fee Collection Report
- 2) Hall Ticket Generation
- 3) Room Wise Seating Plan Report
- 4) Various Result Generation Report (Backlogs / Passed Students Reports Subject Wise, Branch Wise, University Wise)
- - > Student Information Web Portal (Academic course registration, Student Attendance, Marks information, message services, Fee dues, Student activities and Health Information etc.,)

Reports:

- 1) Student Wise Course Registration Report
- 2) Student Attendance Individual, Section Wise, Branch Wise, University Wise
- 3) Internal Examination Marks Analysis Reports (Mid NBA Format, CLA, Labs, Minor Projects, Internship etc.,)
- 4) SMS Alert to Parents
- 5) Student Activities
- 6) Health Information Report (BMI and activity wise)
- 7) Detend Students
- ➤ Hostel Management System(Fee collection, Room allotment, student monitoring system etc.,)

Reports:

- 1) Rooms, Blocks, Floors List
- 2) Student Wise Room Assignment Reports
- 3) Room Wise Beds Vacancy Reports
- 4) Study Hour Reports
- 5) Student Wise Ledgers, Year Wise Fee Due Details Reports
- Mess inventory management System

Reports:

- 1) Mess Wise Consumption Report
- 2) Transfer Items
- 3) Items Reports
- > Transport Maintenance Management System

Reports:

1) Vehicle Expenditure



		(Deemed to be University)
		2) Oil Expenditure
		3) Bus Pass Issue
		4) Vehicle Wise Consolidate Report
		, I
	>	University Library Information system
		Reports:
		1) Student Wise Books Issued
		2) Student / Staff Wise In-out Report
		3) Due Reports
		4) OPAC
5)	Counse	elingPage No: 36-36
	>	Student Counseling System
		Reports:
		1) Weekly Wise Counseling Done
		2) Student Wise Attitude & Traits Reports
6)		ePage No: 37-39
	>	Revenue
	>	
	>	6
		Reports:
		1) Students Revenue Report
		2) Individual Student Wise Payments and Due Report
		3) Branch / Year / Semester Wise Payments and Due Reports
		4) Fee Waivers
7)	N / - ! 4 -	5) Refund Statement
7)		nance
	>	Infrastructure and Inventory management system
		Reports:
		 Stock Availability Room / Block / Floor Wise Stock
		3) Stock Condemned
	>	Services Request and their status
		Reports:
		1) Service Request to assign staff report
		2) Individual / Department / College Wise Service Status Report
		3) Staff Wise Services Done Report
		4) Day Wise / Consolidate Service Report
8)	Resear	chPage No: 44-45

- Paper Conference/Journal Published
- Projects(Funded/Consultancy/Completed)
- Project outcomes(Patent)
- Research Guidance
- M.Tech. Student Projects
- Book / Book Chapter / Monograph
- Online Courses



-Estd. u/s 3 of UGC Act 1956

- Popular Articles
- ➤ Guest Lecturers Offered
- Honors and Awards
- Serving in Committees

Reports:

- 1) Faculty Wise Research Information Report
- 2) Department Wise Research Information

Ranking of Teachers

Reports:

- 1) Faculty / Department Wise Internal Examinations Assessment Report
- ➤ Moodle

Reports:

- 1) Users Reports
- 2) Courses / Department / Subject / Unit Wise Learning Materials
- 3) Online Quiz Reports
- 4) Virtual Programming Lab Assessments Reports

> Feedback Collection

Reports:

- 1) Faculty / Department Wise Feedback Performance Report
- 2) Semester Wise Feedback Reports
- ➤ Academic Audit Assessment

Reports:

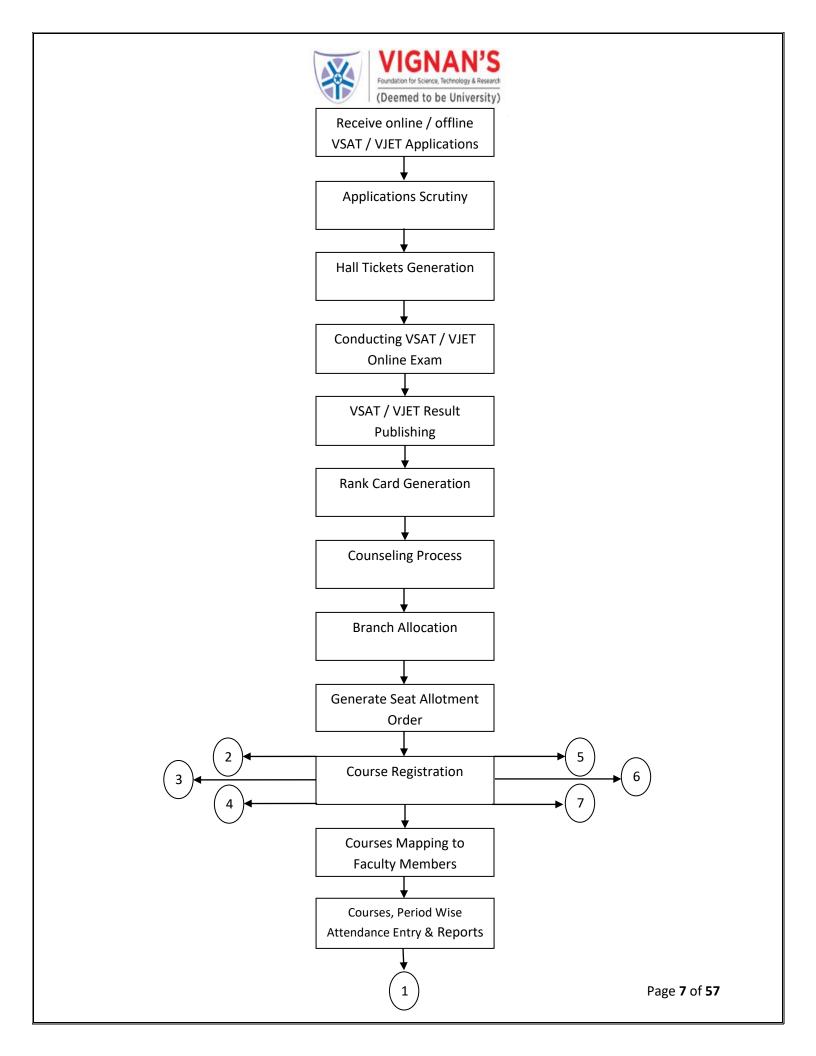
- 1) Faculty Wise Performance Reports based on (Teaching, Research & Administration)
- 2) Consolidated Faculties Performance Report

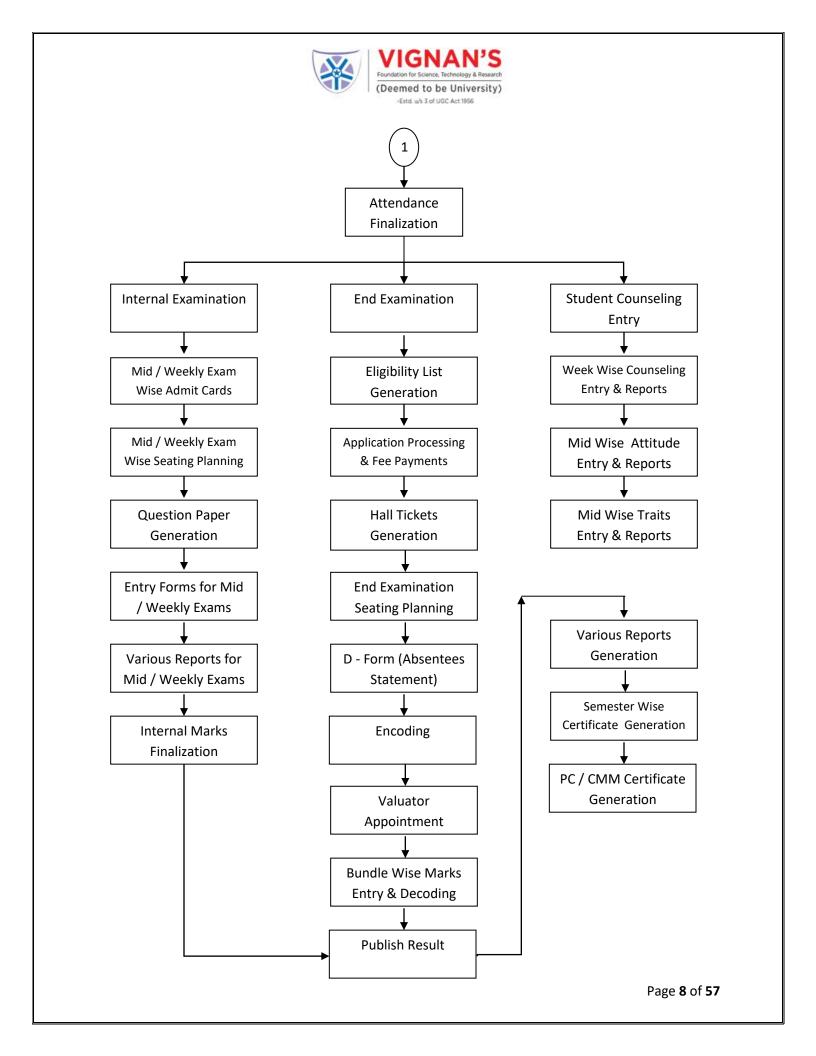
11) Other modules......Page No: 52-53

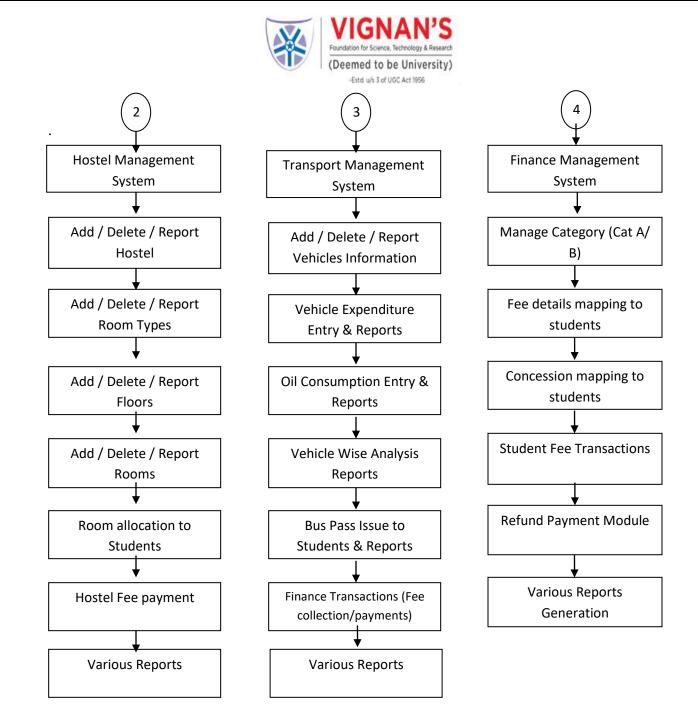
- ➤ Pre Ph.D Students Attendance Package
- Summer semester attendance package

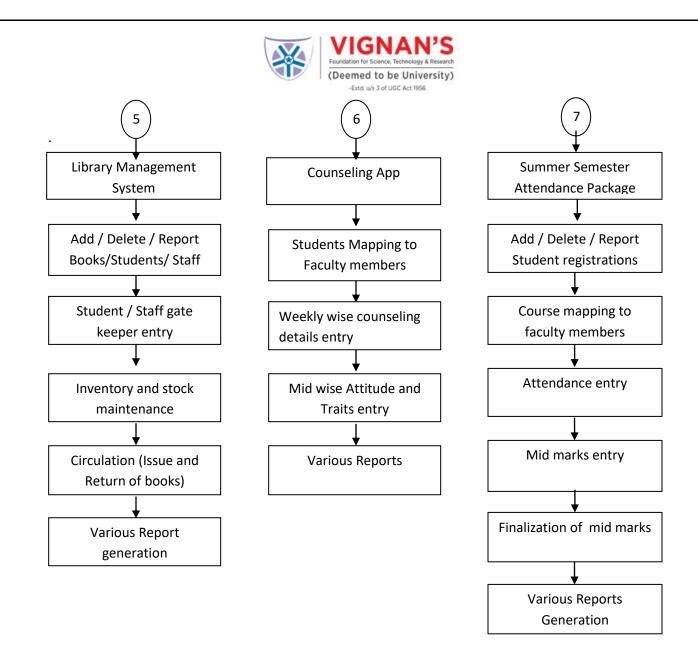
Reports:

- 1) Student Wise Attendance Analysis Report
- 2) Department / University Wise Attendance
- 3) Internal Examination Marks Reports

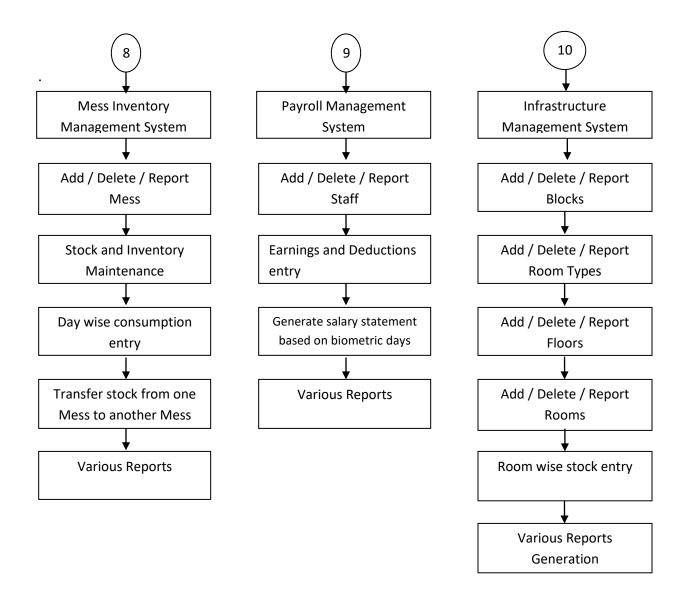










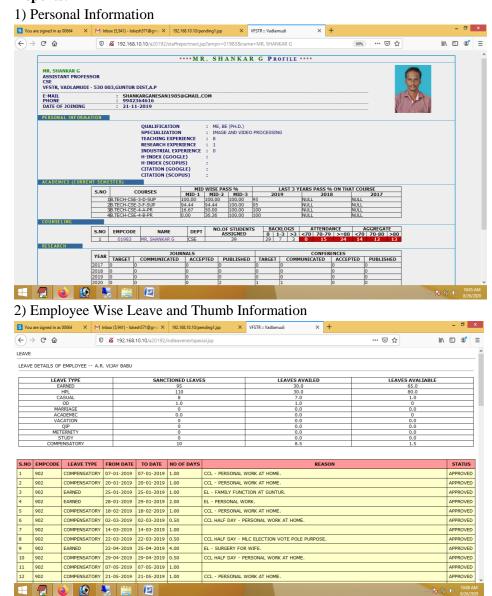




1) Administration

In Administration Package capturing the biometric information of staff members, leaves. Based on these information, finance department to pay the salaries to staff members.

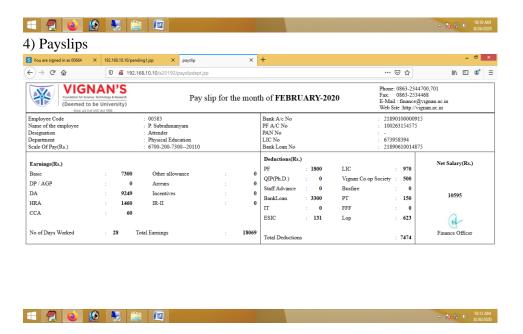
VFSTR Information Management System(Employee profiles, Time keeper and leaves management, Payroll management)
Reports:





-ESTOL M/S 3 OF UGC ACT





Outcome:

By using VFSTR Information Management System, it saves lot of time to Registrar office and Finance Office. In Manual process, Whether staff member came late or not, how many late thumbs?, LOP calculation is huge task to registrar office, But by using this package to collect the data from biometric machine and generate the variance report with short span of time.

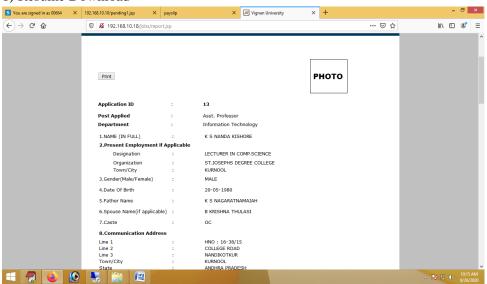


➤ HR management(On-campus recruitment application processing and online screening test)

To provide the online application for applying jobs in VFSTR University, and generate various types of reports. Facility is available to online screening test to all the shortlisted candidates.

Reports:

1) Resume Download



2) Online Screening Exam Report (Rank Wise, Subject Wise, Hall Ticket No Wise)

CSE Online Screening Examination Report

sno	hno	name	marks	minus	totalmarks
1	191PH9001		17	6.27	10.73
2	191ph9018	NAMPALLY VIJAY KUMAR	16	6.6	9.4
3	191PH9032	POPURI SRINIVASARAO	17	9.24	7.76
4		PRAVEEN S R KONDURI	11	3.3	7.7
5	191ph9014	Modem Jeevankumar	18	10.56	7.44
6		ANANDHA KUMAR D	17	10.89	6.11
7	9026	vignan	12	6.27	5.73
8	191ph9005	B. Balvindersingh	10	4.29	5.71
9		MURALIKRISHNA B	15	9.9	5.1
	191ph9006	DEVCHAND JIJIRAM CHAUDHARI	14	9.57	4.43
11	191ph9016	panem madhavilatha	12	7.92	4.08
12	191PH9004	CHILLAM CHERLA VENKATA SATYANARAYANA	13		3.1
		manjum aara	9	5.94	3.06
14	191ph9012	G Bala Gangadhara	10	7.59	2.41
		Dhatrika Bhagyalaxmi	11	9.57	1.43
	191ph9007	DHARA VEERACHAITHANYA	10	8.58	1.42
17		B.S.N.V.SATYANARAYANA	13	12.21	0.79
18	191PH9015	mothukuri karunakanth	4	4.29	-0.29
19	191PH9011	GWJULA MURALI	12	12.54	-0.54
20	9022	vignan	5	5.61	-0.61
21	191ph9025	sameerunnisa shaik	8	9.24	
22	191ph9031	suresh nannuri	10	11.55	-1.55
23	191PH8002	G.Malliswari	7	8.58	-1.58
		RAJESH ANDRA	11	12.87	-1.87
25		T JAGADISH KUMAR	2	3.96	-1.96
26	191PH9030	PRAVEENA M	5	8.58	-3.58

Outcome:

By using HR management package, it saves lot of time to Registrar office and Finance Office. In Manual process resume preparation and conducting examination is huge task to registrar office, But using this package collect the data from users and generate the resume automatically, conduct the screening test also very simple once user submit the exam automatically marks sheet will be generated.



Payroll Management System :

Here the user is provided two logins one is at Registrar level and other is Accountant level and user has to give separate login Id and password to log in into the portal at two levels. At Registrar level can add the basic details of the staff, edit the details of staff in case change of any particulars and enter the relieved staff list. At Accountant level can add the financial details, earnings and deductions there by preparing the salary statements

The following is a list of the functions are available at Registrar Login,

- 1. Adding of the staff with following specifications such as
 - Name of the staff
 - Date of joining
 - · Employee Id
 - Working Department and designation
 - Scale of pay along with basic pay
 - Gender, DOB and educational qualifications.
- 2. Edit the staff details in case of change of designation, change of salary and any other particulars.
- 3. Enter the staff relieved from rolls.

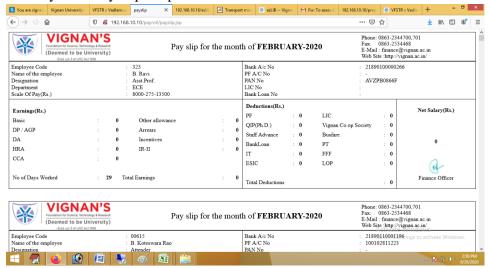
The following is a list of the functions are provided at Accountant level,

- Add the finance details of the staff like bank account number, PAN Number, PF Number, ESI Number, Scale of pay.
- Add and update the earnings of the staff such as Basic pay, AGP, DA, HRA, CCA and other allowances.
- Update and delete the earnings.
- DA percentage is modified for every six months.
- Add the deductions to the salary of staff like PF, ESI, Staff Advances, QIP, Bank Loan, TDS, LIC, Bus Fare, LOP, FFF and Professional Tax.
- Update and delete the deductions.
- By taking all the earnings gross salary will be calculated and from the gross salary all the deductions mentioned above will be deducted from gross salary and net salary will be calculated by the package itself.
- Update the number of days in a month.
- Generate Consolidated Salary report, Salary statement report, Individual Pay slips, EPF report, ESI report, staff advances report, QIP report, Bank loan report, TDS report, LIC report, Bus fare report, FFF report and Professional Tax report



Report:

Monthly Wise Pay-slips Report



Outcome:

Finance department are being benefitted by using this package, because they prepare the salary bill within 2 days. Various analysis report is available to analyze the monthly variations. Every staff member can view the entire months pay-slips at their own place.



2) Admissions

> Application processing

To collect the data from students through online application form & generate the hall tickets.

➤ Online Admission Tests (VSAT,VMAT,VGATE)

Online admission test designed with the specific goal of reducing the hectic job of assessing the answers given by the candidate manually. Responses by the candidate will be checked automatically and instantly. Being an Online Admission Test it reduces paper work. The results are immediately available at the end of examination for students and examiner. It can generate various reports and graphs for evaluation purpose almost instantly when required.

- **Question bank module:** Entry of question subject wise, chapter wise, complexity of questions, Weight-age of questions.
- Question bank approval module: Verification of questions, approval of each question
- **Test conductor module:** Preparation of test pattern, selection of number of questions from each chapter and subject, fixing of time duration, setting of negative marks, controlling of start and stop examinations, and updations of student details.
- **Student module:** Instructions for students, register for exam, access to exam through login, display of questions, submission of answers, submit of exam and display of marks.
- **Reports module:** Generations of Ranks, subject-wise analysis, center wise analysis.
- **Administrator module:** Creation of users under various levels, addition/deletion of subjects, creation of different of types of exams.

This software facilitates various admission tests such as V-SAT admission into B.Tech courses, VGate for M.Tech courses, VJET for BBA etc.,

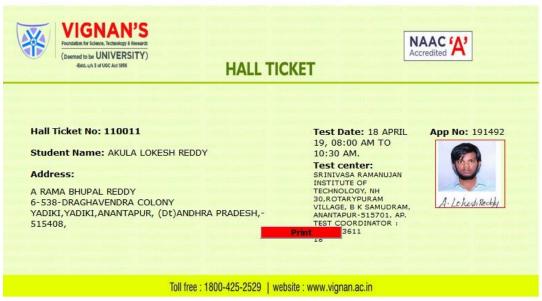
> Admission counseling and enrollment into programs

Software facilitates conduction of counseling to the students through admissions software for V-SAT, V-MAT Qualified Students, and payments processing module integrated into the Finance software for various fees collection, and admission information is captured in the system, subsequently generating registered numbers that feed into the student registration & evaluation processes.

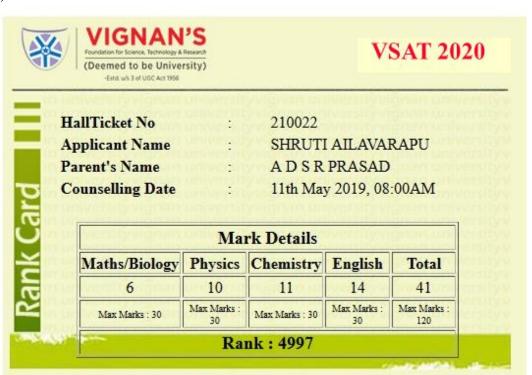


Reports:

1) Hall Tickets Printing

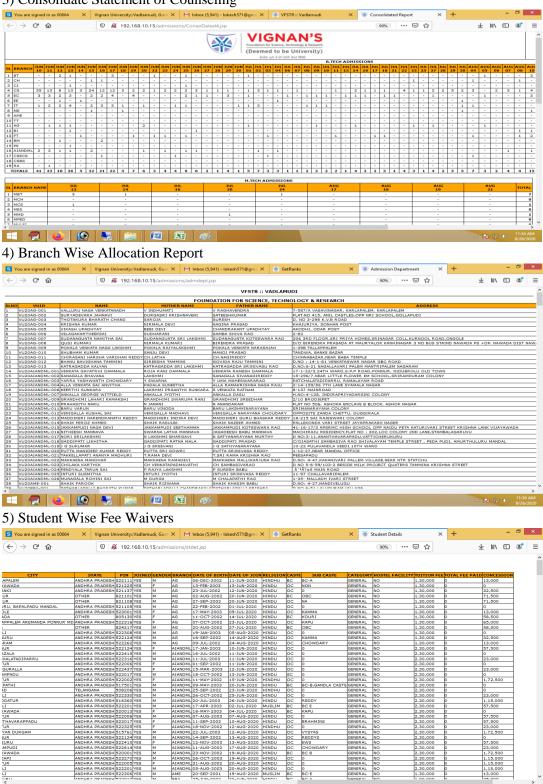


2) VSAT Ranks





3) Consolidate Statement of Counseling





6) Fee Payments done





Outcome:

Online Admission Tests is very useful to prepare an exam, safe the time that will take to check the paper, prepare mark sheets and publish ranks. The Online Admission Tests have been designed specifically to understand the candidate's knowledge in different subjects. It also helps filter the best among the rest. By using online admissions tests saves lot of time and cost to admission department.



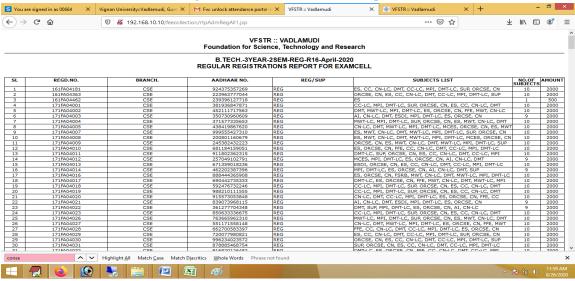
3) Evaluation:

This software consists complete evaluation process and generation of various reports. The important aspects of this package are time constrain. Exam cell Information System must try and minimize the time taken for manual work, results publication. This consists the following modules.

- ➤ COE this package can generate the results of end exams.
- Reports this package can generate the different types of result analysis reports
- Encoding by using this package can generate the encoding number of every script.
- ➤ Marks Entry After completion of the valuation marks to be entered into the package.
- ➤ Recounting & Revaluation in this package can register recounting and revaluation student details.
- ➤ Paper Setter in this package pick any of the question paper from various papers
- ➤ Seating Arrangement this package generate the seating arrangement of all exams.
- And generate different type of analysis reports to be viewed to all faculty members.

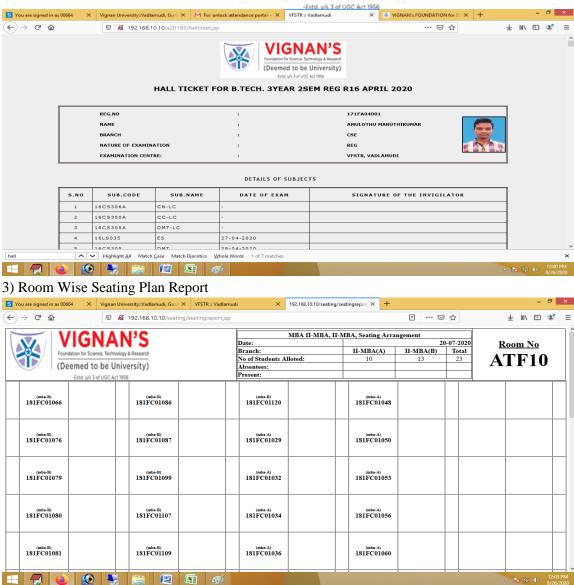
Reports:

1) Student Wise Examination Registration & Fee Collection Report



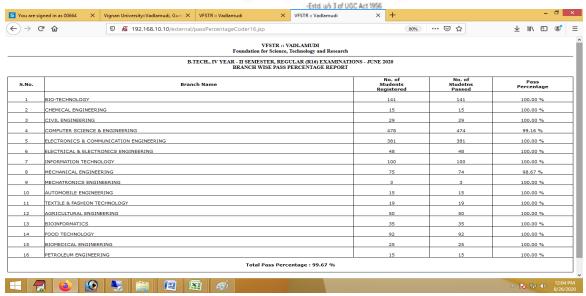
2) Hall Ticket Generation





4) Various Result Generation Report (Backlogs / Passed Students Reports - Subject Wise, Branch Wise, University Wise)





Outcome:

Previously, Exam cell department has been taken so much time to publish the result because they are doing manually. By using automated end semester examination package they are releasing the result with short span of time and it saves so much time to examination department.

In manual process, so much of man power is required to maintain records, marks etc., But by using automated examination system each and every record are stored into databases and access at any time and it saves lot of time and cost to examination cell department.

➤ Mid Examination Question Paper Generation:

Hence examinations play a vital role in testing student's performance. And that is why it is important to have a smart development question model for growth of students as well as to test their learning skills thereby keeping a check on student performance. Now the traditional method of generating question paper has been manual. Every task performed by this system is automated so that storage space, bias and security is not a concern anymore.

Administrator module:

- Can add/delete/modify users.
- 2. Set question paper format.
- 3. Generate mid question paper

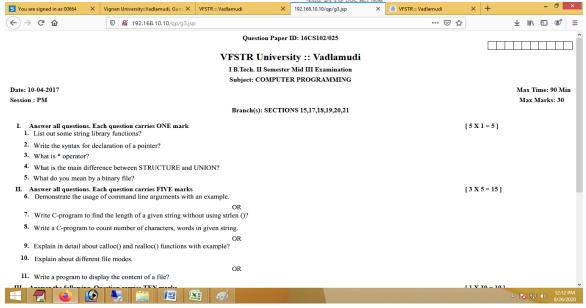
DEO module:

- 1. Can add/delete/modify questions.
- 2. Mid wise assignment.
- 3. Generate mid wise question bank report.

Reports:

Mid Question Paper Generation





Outcome:

Question paper generation is major task in institution because lot of time taken to collect the question papers from faculty as well as security issues are occurred. By using Automated question paper generation, all the staff members are uploaded they questions into the package. Only authenticated user can access to generate the question paper automatically and it saves time to examination department. Examination Department are more benefitted by using this package because of saves times and solved security issues.

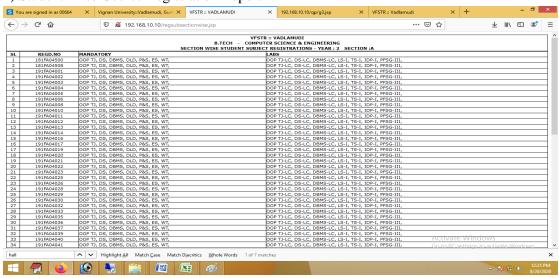


4) Student Progression

- > Student Information Web Portal (Academic course registration, Student Attendance, Marks information, message services, Fee dues, Student activities and Health Information etc.,)
 - This project mainly deals with the information of students, attendance and internal examinations conducted for the students. This automation provides role based access to various users such as department data entry operators, faculty members, Heads of departments, Deans and examination cell coordinators. In VFSTR, attendance of students are captured in classroom ICT facility though faculty module in every period conducted by the faculty members. If any student was absent for any period, then automatically SMS will be sent to the parent mobile number. With this awareness, students will be regular to the classes. Various forms are available in faculty module to capture continues assessment data for theory and practical lab courses. Various reports are available for students, faculty, and administrators for better decision making.
 - Exam cell marks module deals with student marks that are conducted in various types of examinations. In a semester, students need to appear in number of examinations in various courses. Performances of students are assessed based on continuous assessment tests and internal marks will be finalized based on criteria fixed in curriculum. Various reports are available to exam cell staff, heads of the department, faculty members, students and for display in notice boards.

Reports:

1) Student Wise Course Registration Report



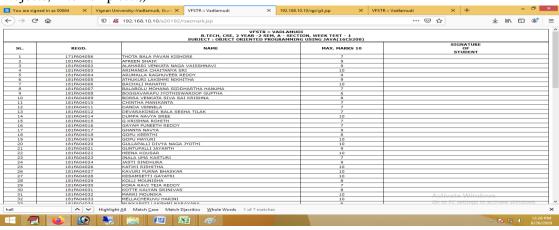


2) Student Attendance - Individual, Section Wise, Branch Wise, University Wise

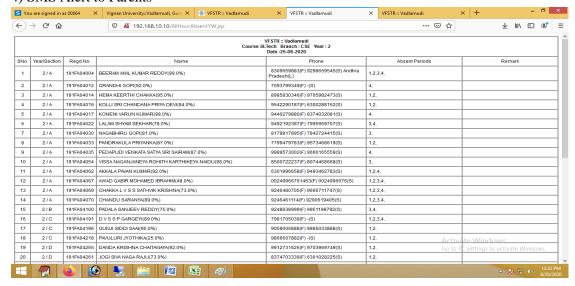




3) Internal Examination Marks Analysis Reports (Mid - NBA Format, CLA, Labs, Minor Projects, Internship etc.,)



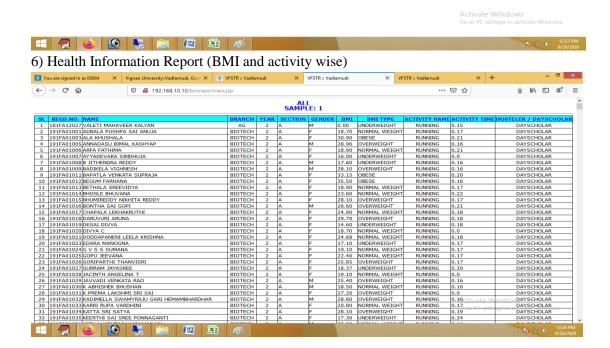
4) SMS Alert to Parents





5) Student Activities





Outcome:

VIMS is an end-to-end institution management software designed for Chancellor, Deans, faculties, and administrator to automate complex procedures and day-to-day administrative operations right from student enrolment & admissions to No Due Issue. So, that management can view student entire history very easily.



► Hostel Management System(Fee collection, Room allotment, student monitoring system etc.,)

Hostel management system offers a full featured accommodation system to efficiently manage the entire residential facility in the university. Reducing the staff & paper works, this accommodation software will keep the updated records of students. The software allocates rooms to the registered students based on their preferences and along with fee and other advance payment details.

Administrator module:

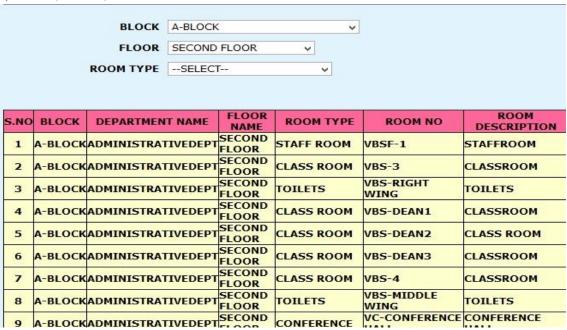
- Can add/delete/modify Hostels.
- Can add/delete/modify floors.
- Can add/delete/modify room types
- Can add/delete student registration into hostel
- Can add/delete/modify room allocation
- Can add/delete/modify hostel payment transactions
- Generate reports for dues, payment transactions etc. department wise or year wise.

DEO module:

Generate reports for dues, payment transactions etc. department wise or year wise.

Reports:

1) Rooms, Blocks, Floors List





2) Student Wise Room Assignment Reports



3) Room Wise Beds Vacancy Reports



4) Study Hour Reports



Outcome:

Managing a hostel is a tedious task. It involves a lot of paperwork and calculations; therefore it is prone to errors. This may lead to inaccuracy and inconsistency of data. The data is usually stored in papers. It may be lost, stolen. Also, it is very difficult to update, delete or view data if the number of students and employees is high.

By using Hostel Management System helps hostel management to administrate all the aspects related to a hostel easily and allows easy management of hostel registrations and admissions, allotment of rooms, blocks, fees etc and it saves time to hostel staff.

Another feature is there i.e., Student search, can access student entire hostel history Attendance, Examination, Fee details, room details etc and it helps to hostel warden whether student is regularly attend the classes or not.



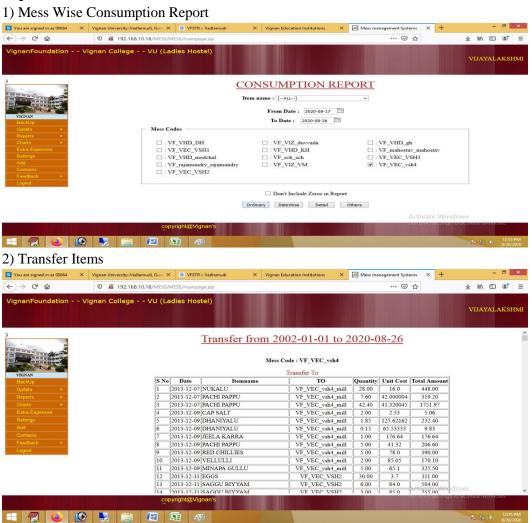
Mess inventory management System

Mess Management is to improve and streamline the Mess Inventory operations in a more effective and efficient manner. Mess management is the automation of complete mess inventory system that can enter the daily consumption of every mess in vignan's groups and generation of various daily consumption reports. This consists the following modules.

Administrator Module: In this administrator can add users, colleges, mess, items and generation of daily consumption reports. Comparison statements of various colleges and purchase report, stock report.

DEO: DEO can enter daily consumption details and generate the consumption report. DEO can also various reports i.e. mini consumption report, purchase report, stock report etc.

Reports:





3) Items Reports



Outcome:

By using Mess inventory management system, can analyze the consumption history between the dates or different messes or analyze different places of messes consumption or analyze item costs of different places very easily and it helps to mess staff members.



> Transport Maintenance Management System

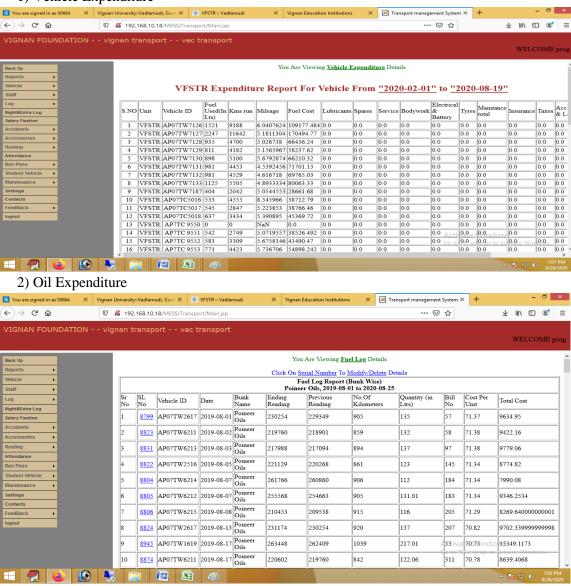
Transport management system is to improve and streamline the transport operations in a more effective and efficient manner. Transport package is the automation of complete Transport system that can enter the daily vehicle expenditure, daily oil consumption, add new vehicles, issuing bus passes to the students, collecting the bus fee from students and generate due reports, payment transactions report.

In this online package having the following modules,

- 1) Vehicles information management
- 2) Vehicle wise expenditure management
- 3) Students enrollment and bus pass generation management
- 4) Various report generate such as expenditure, efficiency in terms of consumption of oil per kilo meter, Bus wise, Driver wise etc...

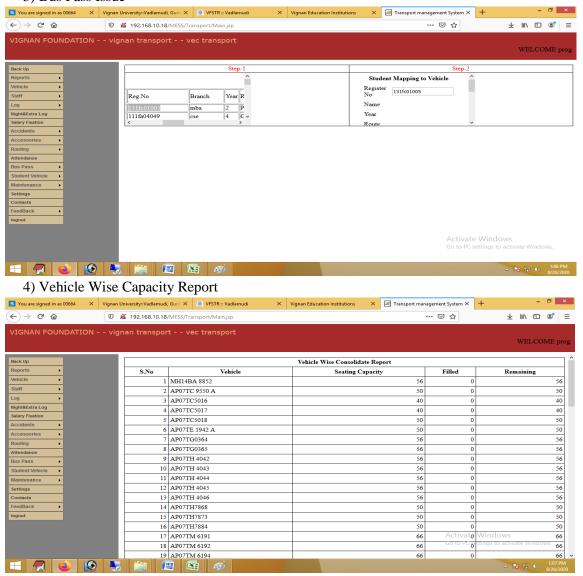
Reports:

1) Vehicle Expenditure





3) Bus Pass Issue



Outcome:

Bus occupancy report is the key feature to analyze the transport in-charge, whether bus capacity is overloaded or not.

Issuing bus pass to students also very helpful feature to Bus drivers, authorized students only can utilize the bus facility and intruders are not allowed.



> University Library Information system:

ezLIB is to build a next generation Digital Library system and to improve and streamline the library operations in a more effective and efficient manner. The ezLIB is the automation of the complete library system that can lend books, CD's, Journals, and Magazines to the Account holders in the organization.

The ezLIB also consists of the Flexi reports generate for the librarian to find the number of books and cost of books (branch wise and category wise). It also generates the bill details whenever needed. It also provides facility to mail the vendors about the books that are to be purchased. It also provides the pie-chart representation of the reports for ease.

Also includes modules for creating a poll for selection of new books to be purchased. This is done by the ezLIB Administrator using create polls module. Account holders can also suggest books apart for the books that are kept for poll and include self developing modules for new categories that are added, Barcode implementation, Daily Alerts for Belated Magazines.

The ezLIB provides the modules for Account holders to search, reserve and rating for the books. It provides efficient searching for the books by the providing the advanced searching options like search by author, title, edition and call number. The Account holders can place a request for the book. Data Entry Operators can enter the information about the Books/CDs/journals/Magazines, Account holders' information and can also use the search module.

In this computerized online package having,

- 1. Inventory management
- 2. Books circulation management
- 3. Acquisition management
- 4. Bar-coding/RF
- 5. OPAC
- 6. Students and faculty accounts.
- 7. Reservation management
- 8. Late due collection management
- 9. Students can borrow the books and accounts related to the books.
- 10. Generate all types of analysis reports for Library staff.



Reports:

1) Student Wise Books Issued

VIGNAN UNIVERSITY :: VADLAMUDI

LIBRARY

DAILY REPORTS FOR STUDENTS TODAYS DUES FROM 01/01/2020 TO 26/08/2020

Title Author

SI No	Account Holder Id	Reg No	Accession Number	Title	Author	Category	Account Holder Department	Date
				INTERNET OF THINGS: A HANDS-ON			111	
1	CS-155	1438	76094	APPROACH	ARSHDEEP BAHGA / VIJAY MADISETTI	VIGNAN	CSE	26/08/2020
00				UPKARS CORRECT YOUR COMMON				
2	BS-25	306	24826	ERRORS IN ENGLISH	JAYANTHI DAKSHINA MURTHY	VIGNAN	SCIENCE_HM	26/08/2020
0				QUANTITATIVE APTITUDE FOR				
3	BS-25	306	24825	COMPETITIVE EXAMINATIONS	ABHIJIT GUHA	VIGNAN	SCIENCE_HM	26/08/2020
8				KNOW YOUR TECHNICAL ENGLISH:				
4	BS-25	306	10918	LEARNERS MANUAL	G SUCHITRA	VIGNAN	SCIENCE_HM	26/08/2020
0 0					RICHARD MAC ANDREW / CATHY			
5	BS-25	306	4059	CAMBRIDGE FIRST CERTIFICATE WRITING	LAWDAY	VIGNAN	SCIENCE_HM	26/08/2020
6	BS-25	306	2454	ENGLISH CONVERSATION PRACTICE	GRANT TAYLOR	VIGNAN	SCIENCE_HM	26/08/2020
					MICHAEL A PYLE / MARY ELLEN MUZOZ		V	
7	BS-25	306	5703	CLIFFS TOEFL PREPARATION GUIDE	PAGE	VIGNAN	SCIENCE_HM	26/08/2020
8	BS-25	306	4022	DEVELOPING COMMUNICATION SKILLS	KRISHNA MOHAN / MEERA BANERJI	VIGNAN	SCIENCE_HM	26/08/2020
9	BS-25	306	2503	THEORY OF MACHINES	P L BALLANEY	VIGNAN	SCIENCE_HM	26/08/2020
10	BS-25	306	1303	BARRONS GRE	SAMUEL C BROWNSTEIN	VIGNAN	SCIENCE_HM	26/08/2020
0				BUSINESS CORRESPONDING AND			2 - T - T - T - T - T - T - T - T - T -	
11	BS-25	306	2273	REPORT WRITING	R C SHARMA	VIGNAN	SCIENCE_HM	26/08/2020

2) Student / Staff Wise In-out Report

3) Books Issued Report

BOOK STATISTICS FOR ITEMS IN -- VIGNAN FROM ALL DEPARTMENTS ACCESSION NO **PUBLISHER** EDITION DEPARTMENT NOOF TIMES ISSUED STATUS SHANTI NARAYAN 1 ANALYTICAL SOLID GEOMENTRY S CHAND 1 MATHS 2 ANALYTICAL SOLID GEOMENTRY SHANTI NARAYAN S CHAND 1 MATHS 14 NI 3 ANALYTICAL SOLID GEOMENTRY SHANTI NARAYAN S CHAND 1 MATHS 10 NI 4 3179ANALYTICAL SOLID GEOMENTRY SHANTI NARAYAN S CHAND 1 MATHS 6 NI ADVANCED ENGINEERING 5 MATHEMATICS V P JAGGI KHANNA 15 MATHS ADVANCED ENGINEERING 15 MATHS 6 MATHEMATICS V P JAGGI KHANNA 4 NI ADVANCED ENGINEERING 7 MATHEMATICS 15 MATHS V P JAGGI KHANNA 2 NI ADVANCED ENGINEERING 8 MATHEMATICS V P JAGGI KHANNA 15 MATHS 0 LOST 9 HIGHER ENGINEERING MATHEMATICS B S GREWAL KHANNA 33 MATHS 0 LOST 10 HIGHER ENGINEERING MATHEMATICS B S GREWAL KHANNA 33 MATHS 6 NI 11 HIGHER ENGINEERING MATHEMATICS B S GREWAL KHANNA 33 MATHS 5 NI 6 NI 12 HIGHER ENGINEERING MATHEMATICS KHANNA 33 MATHS B S GREWAL 13 LINEAR ALGEBRA KENNETH HOFFMAN 2 MATHS PHI 2 NI 14 LINEAR ALGEBRA KENNETH HOFFMAN PHI 2 MATHS 1 NI 15 LINEAR ALGEBRA KENNETH HOFFMAN PHI 2 MATHS 1 NI

PHI

2 MATHS

1 NI

KENNETH HOFFMAN

4) OPAC

16 LINEAR ALGEBRA





Outcome:

It eliminates paper-based processes and reduces operation costs and saves time of the library management. The paper based process might incur data loss, however in case of Library Management System, it is much secure and reliable. Only the authorized personnel can login to the system and use it.

All records related to the book issued and return deadline can managed by the authorized personnel. In case of late submission of books the system automatically generate fine amount. So that, it saves time of library department.

Another key future is there i.e., Books Auditing. Librarian can access what kind of books / Authors are issued frequently to students. It helps to increase such kind of books to students.



5) Counseling

Based on attendance and student progression, data capturing forms available to capture various parameters on counseling, traits, attitudes of students at regular frequencies.

Reports:

1) Weekly Wise Counseling Done

	Weekly Counseling Status Report										
Week-2 [15-12-2019 to 21-12-2019]											
#	Department	No.of counseling students assigned	No.of students counseled	No.of students absent	No.of students not counseled	Counselling Completion %					
1	BIOTECH	364	60	1	303	16.76					
2	BSH	1534	116	1	1417	7.63					
3	CHEMICAL	409	194	6	209	48,9					
4	CIVIL	79	0	0	79	0					
5	CSE	1021	148	20	853	16.45					
6	ECE	645	123	4	518	19.69					
7	EEE	92	0	0	92	0					
8	IT	266	31	0	235	11.65					
9	MBA	379	22	2	355	6.33					
10	MECH	213	8	7	198	7.04					
11	APPLIED ENGINEERING	185	11	0	174	5.95					

2) Student Wise Attitude & Traits Reports

Department wise Attitude Counseling Status Report

MID-1									
#	Department	No.of counseling students assigned	No.of students counseled	No.of students not counseled	Counselling Completion %				
1	BIOTECH	409	190	219	46.45				
2	BSH	1509	841	668	55.73				
3	CHEMICAL	444	90	354	20.27				
4	CIVIL	84	21	63	25				
5	CSE	1393	387	1006	27.78				
6	ECE	925	256	669	27.68				
7	EEE	135	28	107	20.74				
8	IT	271	142	129	52.4				
9	MBA	411	56	355	13.63				
10	MECH	218	165	53	75.69				
11	APPLIED ENGINEERING	186	137	49	73.66				

Outcome:

Various report generations are available to take remedial measures to improve student progression and it helps to student academic growth.



6) Finance

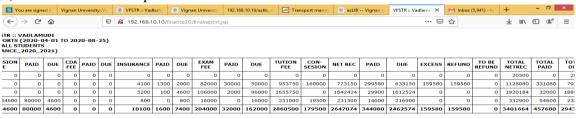
Collect and manage all sort of fees, and record the transactions seamlessly by empowering students/ parents/ guardians to pay any sort of examination, admission, term, annual etc., fee/ penalty/ challan payments offline as well as online with Fee Management System. Facilitate users to pay remotely from any location using Internet & Mobile Banking, UPI transaction, and other payment gateways. Moreover, automate instant reports, receipt.

In this computerized online fee package having,

- 1. Enter fee challans for Tuition Fee, Admission Fee, CDA Fee, Examination Fee and Insurance Fee paid by students.
- 2. Updating of challans and deleting of any wrong challans.
- 3. Adding the permission letters for late fee.
- 4. Add and update of scholarship for the students.
- 5. Add refund payments made to students.
- 6. Add scholarship refund paid to students.
- 7. Generation of challan for payment of Fee.
- 8. Issue of fee paid report to students for Income Tax purpose.
- 9. Generate all types of reports like course-wise, branch-wise and section-wise final reports, due reports, and excess reports.

Reports:

1) Students Revenue Report







2) Individual Student Wise Payments and Due Report



Go to PC settings to activate Windows.

4) Fee Waivers





5) Refund Statement



Outcome:

Fee management system, parents or students are being benefited to pay the fees through online at any time at any where easily with a short interval of time.

Automatic SMS to Due students and their parents to simplify the fee collection process.



7) Maintenance

Infrastructure and Inventory management system

Infrastructure and Inventory Management System software package consist of all the information regarding the Infrastructure, stock, and Inventory of the organization. It is an intranet based application which has admin module to manage the inventory and maintenance of the inventory system.

The application contains general organization profile, sales details, Purchase details that are available in the organization. There is a provision of updating the inventory also. Each new stock is created and entitled with the name and the entry date of that stock. It provides facility for record of every transaction. Security is provided through role based login access to the modules in order to protect the management of the stock.

Administrator module:

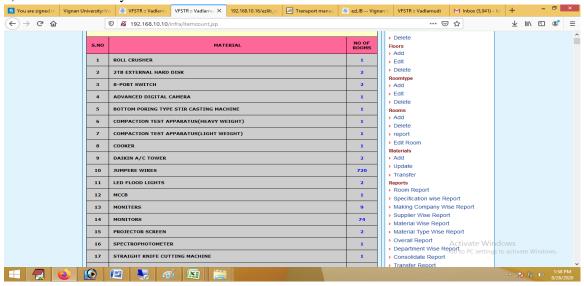
- ➤ Can add/delete/modify Blocks.
- ➤ Can add/delete/modify floors.
- ➤ Can add/delete/modify room types
- ➤ Can add/delete/modify rooms
- > Can add/delete/modify room wise material
- ➤ Generate reports for block wise, floor wise, room wise material information.

DEO module:

Can add/delete/modify room wise material

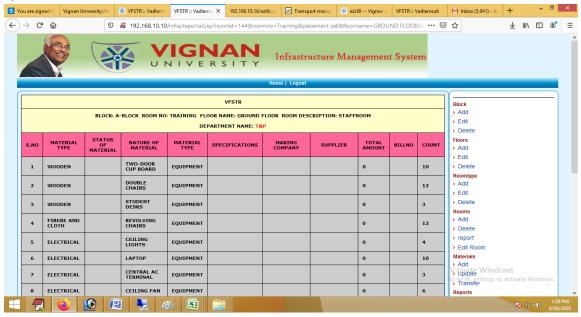
Reports:

1) Stock Availability





2) Room / Block / Floor Wise Stock



Outcome:

Stock availability report is major feature to maintenance in-charge, in case of any shortage or excess of stock and it helps to take necessary step.



Services Request and their status

Reports:

1) Service Request to assign staff report



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-Estd. u/s 3 of UGC Act 1956

4) Day Wise / Consolidate Service Report





8) Research:

Faculty research management system capturing the research details (conferences, journals, projects etc...). Based on these information, management can assess the faculty performance.

In this computerized online package having,

- 1. Paper Conference/Journal Published
- 2. Projects(Funded/Consultancy/Completed)
- 3. Project outcomes(Patent)
- 4. Research Guidance
- 5. M.Tech. Student Projects
- 6. Book / Book Chapter / Monograph

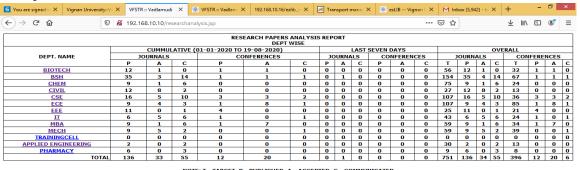
- 7. Online Courses
- 8. Popular Articles
- 9. Guest Lecturers Offered
- 10. Honors and Awards
- 11. Serving in Committees

Reports:

1) Faculty Wise Research Information Report signed ir X Vignan University::V: X 🐺 VFSTR:: Vadlam: X 🚳 VFSTR:: Vadlam: X 192.168.10.16/ezlib_c: X 🗷 Transport mans:: X 👵 ezl.B -- Vignan I. X M Inbox (5,942) - Ic X ← → ♂ ☆ ... ☑ ☆ ± III\ ₪ ®* QUICK LINKS Research Targets & Achieved Report - From:2020-01-01 TO 2020-08-25 Entry Forms Emp.Code:902 Emp.Name:Dr.A.R.Vijay Babu Targets
Update (H-Index & Citation Details) Communicated Accepted Published Target Communicated Accepted Published Papers 1 1 Paper - Conference/Journ Change Paper Status Projects Change Project Status Filed Granted Patents Research Guidance B. Tech. / M. Tech. Student Projects
Book / Book Chapter / Monograph Under Preparation Sanctioned Amount in Lakhs Online Courses Guest Lecturers Deliever Honors and Awards Target Serving in Committees Workshops Industry Visits
Extension Activites Highlight ∆II Match Case Match Diacritics Whole Words 1 of 7 matches



2) Department Wise Research Information



NOTE: T - TARGET, P - PUBLISHED, A - ACCEPTED, C - COMMUNICATED



Outcome:

Faculty member can access entire research information at one click and it saves lot of times.



9) Teaching Learning Process

Ranking of Teachers Reports:

1) Faculty / Department Wise Internal Examinations Assessment Report



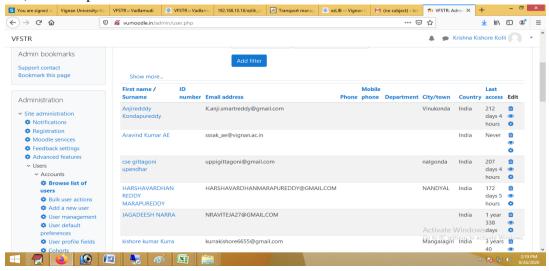


> Moodle

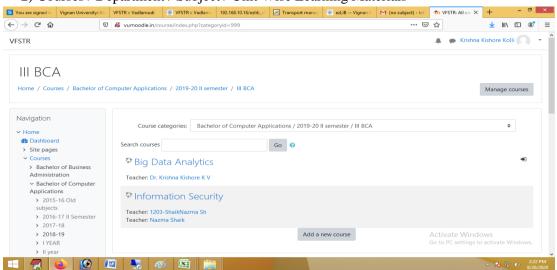
LMS to provide students a better personalized learning platforms. All the students to study the material online at their own place, whether it be on a laptop, desktop or tablet device at any time as long as they have an internet connection. Especially In current situation, students are being benefitted by this LMS.

Reports:

1) Users Reports



2) Courses / Department / Subject / Unit Wise Learning Materials

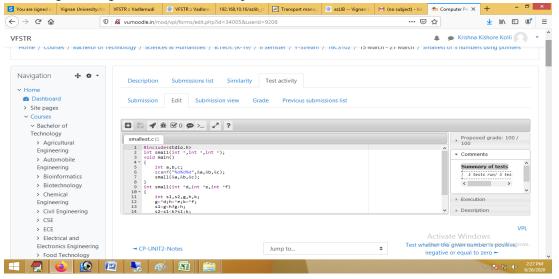




3) Online Quiz Reports



4) Virtual Programming Lab Assessments Reports





10) Academic Audit

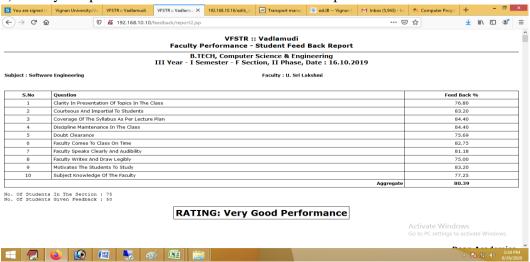
> Feedback Collection

Online student feedback system is the web based feedback collecting system from the students and provides the automatic generation of a feedback which is given by students. Authentic user can prepare questions & add update these questions to the online system. After that it was viewed by the students and can give feedback about the lecturers. Students will fill online feedback using a standard form. In this project security is also maintain that is the result of feedback is only visible to authentic user. This feedback report was checked by the Dean Academics. He can view grades and view the grades obtained to the lecturers and give this report to the all the departments and give counseling to the college staff.

- **DEO module**: Create feedback session, start feedback session, finish feedback session.
- Administrator Module: Creation of users under various levels, add IP addresses of the labs, add /delete feedback questions and generation of various feedback reports i.e. Faculty consolidated, branch wise.

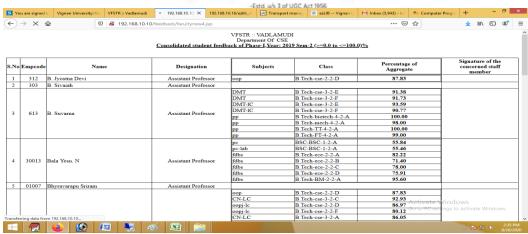
Reports:

1) Faculty / Department Wise Feedback Performance Report



2) Semester Wise Feedback Reports





Outcome:

Feedback System saves a lot of time and effort to Management as well as Dean Academics. Through this system, can quickly create feedback section, collect the feedback from students and examine student feedback. Performing all of these functions in one integrated web system saves the extensive amount of time to Dean Academics.



Academic Audit Assessment

This software consists complete faculty assessment process and generation of various reports. The important aspects of this package are time constrain and minimize the time taken for manual work. Faculty can enter their research details, feedback result, end examination results etc. This consists the following modules.

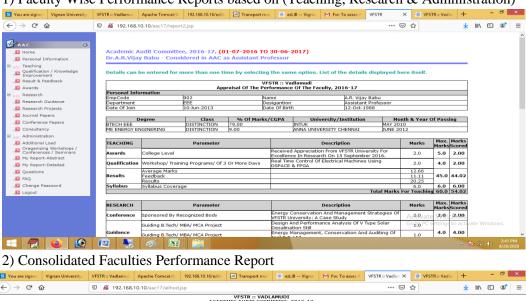
Faculty: Faculty can enter their feedback, results, research details then consolidated marks will be automatically generated based on the criteria.

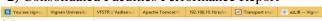
HOD: HOD can give the marks to faculty and finally freeze the staff data of their department.

Administrator: Administrator can generate various consolidated reports

Reports:

1) Faculty Wise Performance Reports based on (Teaching, Research & Administration)









Outcome:

Management can access



- Which faculty member is performed well or not in entire university or any specific department.
- Can analyze the faculty member whether doing performed well in all criteria's or not (Research, Feedback, Results, Administration).

11) Other modules

> Summer semester attendance package:

The purpose of the project **Summer semester** is to improve and streamline the attendance & examination system for backlog students in a summer semester.

Administrator Module: Administrator can monitor the attendance and internal marks and reports generation.

DEO Module: DEO can register the student applications, attendance posting and inter marks entry and generation of reports.

> Pre Ph.D Students Attendance Package:

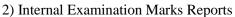
The purpose of the project **Pre Ph.D Students Attendance Package** is to improve and streamline the attendance & internal examination system in a more effective and efficient manner.

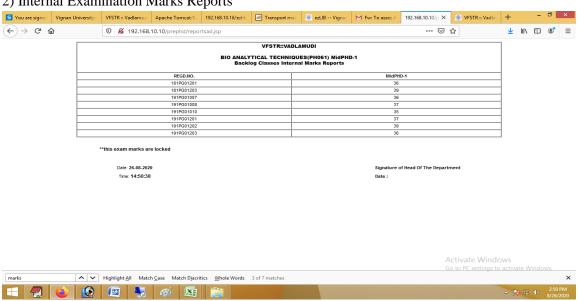
Administrator Module: Administrator can monitor the attendance and internal marks and reports generation.

Faculty Module: Attendance posting and enter marks entry and generation of reports.

Reports:









The storage and backup of all the data

The storage and back up of the data is being taken care of by the department of IT Services. We regularly take the back up of the data for every three days and store the data at two places in the university. Hence incase of lost network connection or the server crashing we can retrieve the data from the stored location using the redundant hard disc and other safety measures.

Even in the case of total server crashing we can restore the data from last backup date and in that case we may lose the data for two or three days after the day of back up.

Improvements to be undertaken both in software and hardware

We have been using blade servers since 2011, and it is need to be update servers to improve the performance of software.

We need to convert all the packages into mobile App for flexibility and easy access.

The positive impact of the automation in the operation in each area

- > Improve the regularity of the staff.
- ➤ Various report generations are available to take remedial measures to improve student progression.
- Easy access to all the students and staff.
- > Data accuracy and fast access.
- > Reduce the manual work.

The workforce deployed in computerized operations and the expertise generated

we have two software developers (G.Lokesh and D. Nagadevaiah) for development and maintenance of entire university software automation. One web developer (A. Kavitha) for university website development and maintenance.

Software being used and its update history

Software Modules developed

- VFSTRU Information Management System (Admission counseling, Student Attendance, Faculty workload, Payroll, Internal examinations etc.,)
- 2. University Library Information system
- 3. Online Admission Tests (VSAT,VMAT,VGATE)
- 4. Transport Maintenance Management System
- 5. Infrastructure and Inventory management system
- 6. On Campus recruitment application processing and online screening test
- 7. Student Information Web Portal
- 8. Summer semester attendance package
- 9. University Student Feedback system.
- 10. Academic Audit Assessment Information system



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- 11. Finance Software for fee collection
- 12. End semester examination management system
- 13. Mid Examination Question Paper Generation
- 14. Hostel Management System
- 15. Mess inventory management System
- 16. Faculty Research management System
- 17. Pre Ph.D Students Attendance Package
- 18. Counseling App
- 19. Payroll Management System

update history over the one year

- > Employee biometric attendance and leave information
- ➤ Paper setter package
- ➤ Modifications in internal & external examination system of R16 Regulation
- > Students physical fitness module.
- > Service request module
- > Faculty research module
- ➤ Monitoring of student attendance
- > Staff performance
- ➤ Payroll system for teaching assistants(JRF,SRF etc..)
- > Generation of various reports
- ➤ Online examination for IIT/JEE pattern to Jr.Campus students
- > Transport Management system